October 05, 2020

## OFFICE OF BUSINESS AFFAIRS MEMORANDUM FY 21-14 Distributed via Campus Email

To: Faculty, Staff, and Students

From: Cynthia A. Carter-Horn WK

Senior Vice President for Business Affairs

Re: Campus Mail-Temporary Closure

This notice is to inform you that Campus Mail Services and Fixed Assets closed at 3:00 p.m. today (Monday, October 5, 2020). Mail will not be received or distributed during this time. Regular services will resume on Tuesday, October 6, 2020, at 1:00 p.m.

It is important to note the voter registration deadline is today. Students needing to mail their Voter Registration Cards must deliver them directly to the City of Prairie View Post Office on FM 1098 today to receive today's postmark. We apologize for this inconvenience. Thank you for your patience.

If you should have any questions or concerns, please email Campus Mail at <u>campusmailcenter@pvamu.edu</u>, or call them at X2881.

CACH: ol