



## Master of Science in Accounting Program

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Office of Graduate Business Programs

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Hello

Thank you for your interest in pursuing your graduate studies with our university. **Producing productive people** is the goal of Prairie View A&M University (PVAMU). This goal is the foundation of graduate programs in business in the College of Business. The curriculum and objectives of the graduate business programs are based on the rich traditions and cultural heritage that exist at PVAMU.

PVAMU and the College of Business are accredited by the Southern Association of Colleges and Schools (SACS-COC). The College of Business is separately accredited by The Association to Advance Collegiate Schools of Business (AACSB).

Today, businesses need leaders who are able to make decisions based on critical thinking, who can express their ideas verbally and in writing, and are effective as an individual contributor or on a team. These expectations are the cornerstone of the **Master of Science in Accounting (MSA)** degree program.

The MSA degree is designed to provide advanced training in accounting for professionals seeking careers in public, private, and governmental accounting. The objective of the program is also to prepare graduates to meet the Texas State Board of Public Accountancy prerequisites for the Uniform CPA Examination.

The commitment to the working adult is not taken lightly and every effort is made to accommodate the needs of our working students. For example, all core accounting classes for the MSA program are offered on Saturdays at PVAMU's Northwest Houston Center, located near the intersection of FM 1960 and State Hwy 249. Face-to-face elective courses are offered Monday through Thursday evenings at NW or online.

Faculty are committed to providing a quality education in a close-knit learning environment. And advising support is available through the Director of Graduate Business Programs to guide new and continuing students on the best path to completing the degree. We look forward to working with you in helping you achieve your educational and professional goals.

Regards,  
Office of Graduate Business Programs

# Application Material Checklist

## Graduate Programs, College of Business Prairie View A&M University

Individuals applying to the MBA and MSA programs at Prairie View A&M University must submit the following documentation to be considered for admission to the university and the desired program. All requirements for both the university and the College of Business must be met in order to be considered for admission.

1. Set up an application account via the online Apply Texas system ([www.applytexas.org](http://www.applytexas.org)).
  - a. Applicants to the Part-Time or Online MBA should select 'General Business Administration' as the major. For Master of Science in Accounting, select 'Accounting (MS)' as the major.
  - b. Application fee (\$50 for domestic applicants, \$100 for international applicants) must be paid either online or by check/money order to the university before an application can be officially submitted.
2. In addition to the online application, individuals must submit supplemental documentation to the Office of Graduate Studies. The following supplemental documents can be mailed or hand delivered to:

**Office of Graduate Studies  
Graduate Admission  
P.O. Box 519 – Mail Stop 2800  
Prairie View, TX 77446**

Or emailed to [gradadmissions@pvamu.edu](mailto:gradadmissions@pvamu.edu) when applicable. Transcripts, when possible, should be submitted electronically using school code 36360.

- a. **Graduate Programs Applicant Information Form**
- b. Official transcripts from all colleges and universities as indicated in Apply Texas application
- c. **Recommendation of Applicant Form** from three different recommenders (Formal recommendation letters are optional but not required. Form must still be submitted.)
- d. Updated copy of applicant resume (not required but recommended)
- e. Typed document responding to essay question: "Please share your short-term and long-term career goals. Explain how the graduate business degree contributes to accomplishing these goals."
  - i. Applicant name, program seeking admission to, and planned start term should be listed at top of page.
  - ii. No more than 1,000 words maximum.

### International Applicants

International candidates should refer to the Office of Graduate Studies International Student website for specifics on additional required documentation needed, including language exam requirements and academic credential certification. <https://www.pvamu.edu/graduatestudies/international-students/>

**COLLEGE OF BUSINESS, GRADUATE PROGRAMS  
APPLICANT INFORMATION FORM**

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LAST/FAMILY NAME: \_\_\_\_\_

FIRST/GIVEN NAME: \_\_\_\_\_

PREFERRED NAME: \_\_\_\_\_

PERMANENT ADDRESS:

Street Name/Apt.: \_\_\_\_\_

City and State: \_\_\_\_\_ ZIP: \_\_\_\_\_

MAILING ADDRESS (if different from above):

Street Name/Apt.: \_\_\_\_\_

City and State: \_\_\_\_\_ ZIP: \_\_\_\_\_

EVENING PHONE: \_\_\_\_\_ DAY PHONE: \_\_\_\_\_

PRIMARY EMAIL ADDRESS: \_\_\_\_\_

ALTERNATE EMAIL ADDRESS: \_\_\_\_\_

**(Note: University email address will be official source of school communication after enrollment in program.)**

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INTENDED DEGREE PROGRAM:

- \_\_\_\_\_ Master of Business Administration (36 hours)\*
- \_\_\_\_\_ Online Master of Business Administration (36 hours)\*
- \_\_\_\_\_ Master of Science in Accounting (30 hours)\*

\*Hours do not include any required prerequisites.

INTENDED SEMESTER FOR ADMISSION:

Fall Term      20 \_\_\_\_\_      Spring Term      20 \_\_\_\_\_      Summer Term      20 \_\_\_\_\_

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**EDUCATIONAL AND PROFESSIONAL BACKGROUND**

Undergraduate Degree(s) Earned

Institution: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Overall GPA: \_\_\_\_\_

Graduate Degree(s) Earned (if applicable)

Institution: \_\_\_\_\_

Degree/Field of Study: \_\_\_\_\_ Overall GPA: \_\_\_\_\_

COPY OF UPDATED RESUME ATTACHED: Yes \_\_\_\_\_ No \_\_\_\_\_



## PREREQUISITE COURSE EQUIVALENTS

### Master of Science in Accounting Program

Applicants who have not earned a bachelor’s degree in accounting (or have not completed equivalent coursework in accounting) may be required to take up to six (6) courses (ACCT 2113, ACCT 2123, ACCT 3213, ACCT 3223, ACCT 3333 and ACCT 4223)

Accounting courses ACCT 2113 and ACCT 2123 are typically offered only at the main PVAMU campus. Some undergraduate courses are occasionally online or at the PVAMU Northwest Houston Center (NWHC). PVAMU does accept some course equivalents from accredited and approved institutions. Please contact the Graduate Programs in Business office of additional information.

Admitted applicants will receive an official, signed degree plan from the Director of Graduate Programs in Business. The degree plan will indicate prerequisites assigned with the notation “Required”. These courses must be completed in order to advance to next-level core courses required for the graduate degree.

In order to be waived from prerequisites, applicants must provide official transcripts with the application confirming the equivalent prerequisite is completed with a grade of “C” or higher.

Course Number	Course	Prerequisite
ACCT 2113	Financial Accounting	
ACCT 2123	Managerial Accounting	ACCT 2113
ACCT 3213	Intermediate Accounting I	ACCT 2123
ACCT 3223	Intermediate Accounting II	ACCT 3213
ACCT 3333	Federal Income Tax I	ACCT 2123
ACCT 4223	Auditing	ACCT 3223

Course Equivalents may be substituted for these concepts courses including CLEP test equivalents. CLEP scores must be less than five years old at the time of admission to the program. Course exemptions require the approval of the director or the student’s advisor.

Name of CLEP examination	Required Score	Course Equivalent
Financial Accounting	50	ACCT 2113

**SAMPLE DEGREE PLAN (Approved degree plan will be provided upon admission.)**

**PVAMU COLLEGE OF BUSINESS**  
**Master of Science in Accounting (MSA)**

Name: \_\_\_\_\_ SID: \_\_\_\_\_ Undergraduate Institution: \_\_\_\_\_

Undergraduate Major: \_\_\_\_\_ Undergraduate Minor: \_\_\_\_\_ Overall GPA: \_\_\_\_\_

<b>Prerequisite Courses*</b>	<b>Hrs</b>	<b>Term</b>	<b>Year</b>	<b>Grade</b>	<b>Director's Note</b>
ACCT 2113 Financial Accounting	3				
ACCT 2123 Managerial Accounting	3				
ACCT 3213 Intermediate Accounting I	3				
ACCT 3223 Intermediate Accounting II	3				
ACCT 3333 Federal Income Tax I	3				
ACCT 4223 Auditing	3				
<b>TOTAL</b>	<b>18</b>				

(\*Prerequisite courses are assigned or waived upon admission to the program by the Graduate Program Director.)

<b>Core Courses</b>	<b>Hrs</b>	<b>Term</b>	<b>Year</b>	<b>Grade</b>	<b>Prerequisite</b>
ACCT 5113 Advanced Auditing	3				ACCT 4223 or equivalent
ACCT 5123 Accounting Information Systems	3				ACCT 2113 & 2123 or equivalent
ACCT 5133 Accounting for Managerial Decisions	3				ACCT 2113 & 2123 or equivalent
ACCT 5143 Accounting Theory	3				ACCT 3213 or equivalent
ACCT 5153 Seminar in Tax	3				ACCT 3333 or equivalent
ACCT 5163 Law & Ethics	3				ACCT 2113 & 2123 or equivalent
BCOM 5203 Managerial Communication	3				
<b>CORE TOTAL</b>	<b>21</b>				

<b>Elective Courses</b> (Note: Select electives offered each sem.)	<b>Hrs</b>	<b>Term</b>	<b>Year</b>	<b>Grade</b>	<b>Prerequisite</b>
ECON 5313 International Trade and Business	3				ECON 5003 or equivalent
FINA 5313 Investment Management	3				FIN 5003 or equivalent
FINA 5333 International Finance	3				FIN 5003 or equivalent
FINA 5383 Financial Markets	3				FIN 5003 and ECON 5003 or equivalents
MGMT 5343 Human Resource Management	3				
MGMT 5613 Special Topics	3				TBD
MGMT 5353 Entrepreneurship and Innovation	3				
MISY 5413 Applied Database Management	3				MISY 5103
MISY 5423 System Analysis & Design	3				MISY 5103
MISY 5323 Data Communication	3				MISY 5103
MISY 5533 Special Topics in MIS	3				MISY 5103
MRKT 5313 International Marketing	3				MKT 5003 or equivalent
COB elective not listed:	3				TBD
<b>ELECTIVE TOTAL</b>	<b>9</b>				