

## Payroll Deductions

Description	Deduction Pecking Order	Accounting Period or by Pay Date	Always Taken; with INS; with COD	Taken Taken	Halved on Biweekly Payroll	Adjusted Due Date or YTD Total
Longevity add to payroll payment	LNG	N/A	When pay period has the first day of the month		No	No
Earned Income Credit	EIC	Always	Always		No	No
Old-Age And Survivors Insurance	OASI	Always	Always		No	YTD Total
Medicare	OAHl	Always	Always		No	YTD Total
Civil Service Retirement System	CSRS	Always	Always		No	No
Federal Insurance Medicare	FIM	Always	Always		No	YTD Total
Teacher Retirement Service	TRS	Accounting Period	Always		No	FYTD Total
Optional Retirement Program	ORP	Accounting Period	Always		No	FYTD Total
Supplemental Optional Retirement	SORP	Accounting Period	Always		No	FYTD Total
Federal Income Tax	FIT	Always	Always		No	No
State Income Tax	SIT	Always	Always		No	No
Medical	MED	Accounting Period	With INS		Yes	Due Date
Dental	DEN	Accounting Period	With INS		Yes	Due Date
Vision	VIS	Accounting Period	With INS		Yes	Due Date
Long Term Disability	LTD	Accounting Period	With INS		Yes	Due Date
Bankruptcy	BNKR	Accounting Period	With COD		Yes	No
Court Ordered Deduction	COD	Accounting Period	With COD		Yes	No
Tax Levy Deduction Code Deduction	LEVY(D)	Accounting Period	Always		No	No
Student Loan 1	STL1	Pay Date	Always		No	No
Student Loan 2	STL2	Pay Date	Always		No	No
Spending Account Admin Fee	SAAF	Accounting Period	With INS		No, Full amount once a month	Yes
Spending Account Health Care	SAHC	Accounting Period	With INS		Yes	Yes
Spending Account Dependent Care	SADC	Accounting Period	With INS		Yes	Yes
Federal Insurance Option A	FIA	Accounting Period	With INS		No	No

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Federal Insurance Option B	FIB	Accounting Period	With INS		No	No
Federal Insurance Option C	FIC	Accounting Period	With INS		No	No
Federal Insurance Regular	FIR	Always	With INS		No	No
Accidental Death and Dismemberment	ADD	Accounting Period	With INS		Yes	Due Date
Basic Life	BL	Accounting Period	With INS		Yes	Due Date
Optional Life	OL	Accounting Period	With INS		Yes	Due Date
Dependent Life	DL	Accounting Period	With INS		Yes	No
Long Term Care Employee	LTCE	Accounting Period	With INS		No, full amt. on 2nd BW	No
Long Term Care Spouse	LTCS	Accounting Period	With INS		No, full amt. on 2nd BW	No
English Proficiency	ENGL	Accounting Period	With INS		Yes	Take full amt. if only on 2nd BW
Annuities	ANU	Paydate	Always		Yes, fixed amt.	No
Deferred Compensation	DCP	Paydate	Always		Yes, fixed amt.	No
Roth	RTH	Paydate	Always		Yes, fixed amt.	No
Deferred Compensation Loan	DCPL	Paydate	With INS		Yes, fixed amt.	No
Extended Pay Plan	EPP	Accounting Period	Always		No	No
Employee Organization	EORG	Accounting Period	With INS, once a month		No, full amt. on 2nd BW	No
Credit Union	CU(AF)	Accounting Period	With INS, once a month		No, full amt. on 2nd BW	No
Charitable Contributions	CHAR	Paydate	With INS, once a month		No, full amt. on 2nd BW	No
Charitable Contribution Educaiton	CHE	Paydate	With INS, once a month		No, full amt. on 2nd BW	No
User Service Fees	USRF	Accounting Period	With INS		No, full amt. on 2nd BW	Yes, by MTD
Texas Tomorrow Fund	TTF	Accounting Period	With INS, once a month		No, full amt. on 2nd BW	No
Parking	PARK	Always	With INS		Yes	Yes, by MTD
Texas Protects	TXPR	Paydate	With INS		Yes	Yes, by MTD
Tax Levy Deduction Code Exemption	LEVY(E)	Accounting Period	Always, adjusted by pay days		No	No

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