**Prairie View A&M University**

**Request for a New (For Credit) Certificate Program**

Certificate Program Name: Click or tap here to enter text.

Proposed Implementation Date: Click or tap here to enter text.

Campus Choose an item.:

Mode of Delivery: Choose an item.

Administrative Unit: Click or tap here to enter text.

Identify where the certificate program would fit within the organizational structure of the university (e.g. The Department of Electrical Engineering with the College of Engineering)

Proposed CIP code: Click or tap here to enter text.

List of CIP codes may be accessed online at: [www.txhighereddata.org](http://www.txhighereddata.org)

Semester Credit Hours Required: Click or tap here to enter text.

Contact person:

Name and Title:Click or tap here to enter text.

Email and Phone: Click or tap here to enter text.

TYPE OF CERTIFICATE: (check one)

UPPER-DIVISION UNDERGRADUATE CERTIFICATE – Programs that consist of 12-20 credits of undergraduate-level academic work, do not require external approval. External approval is required for upper-division, undergraduate certificates from 21-36 SCH.

GRADUATE CERTIFICATES – Programs that consist of 9-15 credits of graduate-level academic work do not require external approval. External approval is required for graduate certificates from 16-29 SCH.

POST-BACCALAUREATE CERTIFICATES – Programs that consist of 12-20 credits of undergraduate-level academic work, do not require external approval. External approval is required for upper-division, undergraduate certificates from 21-36 SCH. Students enrolling in these programs must have completed their baccalaureate degrees.

1. Why is this certificate needed? (Rationale)

Click or tap here to enter text.

1. List the curriculum requirements of the certificate.

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| **Course Prefix and Number** | **Course Title** | **SCH** |
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1. What are the admission requirements (if applicable)?

Click or tap here to enter text.

1. List the major student outcomes (or set of performance based standards) for the proposed certificate.

Click or tap here to enter text.

1. Explain how student learning outcomes will be assessed (student portfolios, graduate follow up, employer survey, standardized test, etc.) and describe the structure/process for reviewing assessment findings for the purpose of ensuring continuous improvement of the certificate.

Click or tap here to enter text.

1. Describe student population to be served.

Click or tap here to enter text.

1. How does this certificate align with the university and departmental mission?

Click or tap here to enter text.

1. Describe any relationship to existing programs in the department, college/school or within the university.

Click or tap here to enter text.

1. List and indicate the resources required to implement the proposed program. Indicate sources (e.g., reallocations or any new resources such as personnel, library holdings, equipment, etc.).

Click or tap here to enter text.

1. Describe any innovative features of the program (e.g., involvement with local or regional agencies, or offices, cooperative efforts with other institutions, etc.).

Click or tap here to enter text.

**Approvals required:**

Department curriculum committee chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department head: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College curriculum committee chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University curriculum committee chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provost: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_