

Tenure, Promotion (including NTT), and Post-Tenure Review Calendar, 2023-24

Action	Faculty Responsibilities and Schedules	Supervisors' Actions and Schedules
Mandatory or early application for tenure and promotion; application for promotion only	<ul style="list-style-type: none"> For early application for tenure and promotion or application for promotion, consult with the immediate supervisor (usually the department head) and dean by June 1, 2023 Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> Submit portfolio in PantherFolio by September 1, 2023 	<ul style="list-style-type: none"> Portfolio Preparation Workshop – March 2023 & July 2023 Notice Sent to TT Faculty – May/June 2023 Dean ensures activation of tenure and promotion review committees at department and school/college level by June 5, 2023 Dean monitors process to ensure that all appropriate departmental and school/college reviews are completed by October 16, 2023 Dean transmits all recommendations for tenure and/or promotion to Provost by November 15, 2023 Dean meets with the Executive Committee (President, Provost, and VP of Research) at a scheduled time ranging from December 15, 2023 – January 31, 2024 Final recommendations submitted to the Chancellor by the President for the Board of Regents (BOR) action – February-March 2024 (or determined by BOR calendar) Provost and Dean notify faculty if decision is not to recommend requested action by February 29, 2024 Faculty notified of BOR actions by Academic Affairs by June 1, 2024 (or determined by BOR calendar)
Mid-Tenure Review	<ul style="list-style-type: none"> Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> Submit portfolio in PantherFolio by November 1, 2023 	<ul style="list-style-type: none"> Notice Sent to TT Faculty – May/June 2023 Departmental and college committees review portfolios by December 15, 2023 Dean transmits a copy of the mid-tenure review report to the Office of Academic Affairs by February 1, 2024 Department head meets with the faculty candidate by April 15, 2024 to discuss the departmental and school/college requirements for tenure, and the candidate's progress toward meeting those requirements

<p>Post-Tenure Review</p> <p>Tenured faculty whose years in tenure status total 5, 10, 15, 20, 25, 30, 35, 40, 45, 50, 55 as of August 31, 2023</p>	<ul style="list-style-type: none"> • Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> • Submit portfolio in PantherFolio by January 15, 2024 	<ul style="list-style-type: none"> • Notice Sent to Tenured Faculty – May/June 2023 • Departmental and college committees review portfolios by March 15, 2024 • Dean transmits all recommendations to Provost by April 15, 2024 • Faculty notified of final action by the dean by June 1, 2024
<p>Optional Academic Professional Track (Non-Tenure Track) application for promotion only</p>	<ul style="list-style-type: none"> • Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> • Submit portfolio in PantherFolio by February 15, 2024 	<ul style="list-style-type: none"> • Notice Sent to Eligible NTT Faculty – September/October 2023 • Portfolio Preparation Workshop – November 2023 • Dean ensures activation of promotion review committees at department and school/college level by November 15, 2023 • Departmental and college committees review portfolios by March 31, 2024 • Dean transmits all recommendations for promotion to Provost by April 30, 2024 • Executive committee review – May 2024 • Faculty notified of final decision by June 15, 2024

Tenure, Promotion (including NTT), and Post-Tenure Review Calendar, 2024-25

Action	Faculty Responsibilities and Schedules	Supervisors' Actions and Schedules
Mandatory or early application for tenure and promotion; application for promotion only	<ul style="list-style-type: none"> For early application for tenure and promotion or application for promotion, consult with the immediate supervisor (usually the department head) and dean by June 1, 2024 Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> Submit portfolio in PantherFolio by September 2, 2024 	<ul style="list-style-type: none"> Portfolio Preparation Workshop – March 2024 & July 2024 Notice Sent to TT Faculty – May/June 2024 Dean ensures activation of tenure and promotion review committees at department and school/college level by June 5, 2024 Dean monitors process to ensure that all appropriate departmental and school/college reviews are completed by October 15, 2024 Dean transmits all recommendations for tenure and/or promotion to Provost by November 15, 2024 Dean meets with the Executive Committee (President, Provost, and VP of Research) at a scheduled time ranging from December 15, 2024 – January 31, 2025 Final recommendations submitted to the Chancellor by the President for the Board of Regents (BOR) action – February-March 2025 (or determined by BOR calendar) Provost and Dean notify faculty if decision is not to recommend requested action by February 28, 2025 Faculty notified of BOR actions by Academic Affairs by June 2, 2025 (or determined by BOR calendar)
Mid-Tenure Review	<ul style="list-style-type: none"> Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> Submit portfolio in PantherFolio by November 1, 2024 	<ul style="list-style-type: none"> Notice Sent to TT Faculty – May/June 2024 Departmental and college committees review portfolios by December 16, 2024 Dean transmits a copy of the mid-tenure review report to the Office of Academic Affairs by February 3, 2025 Department head meets with the faculty candidate by April 15, 2025 to discuss the departmental and school/college requirements for tenure, and the candidate's progress toward meeting those requirements

<p>Post-Tenure Review</p> <p>Tenured faculty whose years in tenure status total 5, 10, 15, 20, 25, 30, 35, 40, 45, 50, 55 as of August 31, 2024</p>	<ul style="list-style-type: none"> • Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> • Submit portfolio in PantherFolio by January 15, 2025 	<ul style="list-style-type: none"> • Notice Sent to Tenured Faculty – May/June 2024 • Departmental and college committees review portfolios by March 17, 2025 • Dean transmits all recommendations to Provost by April 15, 2025 • Faculty notified of final action by the dean by June 2, 2025
<p>Optional Academic Professional Track (Non-Tenure Track) application for promotion only</p>	<ul style="list-style-type: none"> • Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> • Submit portfolio in PantherFolio by February 17, 2025 	<ul style="list-style-type: none"> • Notice Sent to Eligible NTT Faculty – September/October 2024 • Portfolio Preparation Workshop – November 2024 • Dean ensures activation of promotion review committees at department and school/college level by November 15, 2024 • Departmental and college committees review portfolios by March 31, 2025 • Dean transmits all recommendations for promotion to Provost by April 30, 2025 • Executive committee review – May 2025 • Faculty notified of final decision by June 16, 2025