

Promotion, Tenure, Mid-Tenure, and Post-Tenure Review Calendar

Should the listed date fall on a holiday or weekend, the date will be adjusted to the next business day.

Action	Faculty Responsibilities and Schedules	Supervisors' Actions and Schedules
Mandatory or early application for tenure and promotion; application for promotion only	<ul style="list-style-type: none"> For early application for tenure and promotion or application for promotion, secure endorsements from the department head and dean by June 1 Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> Submit portfolio in PantherFolio by September 1 	<ul style="list-style-type: none"> Portfolio Preparation Workshop – March & June Notice Sent to TT Faculty – May/June Dean ensures activation of tenure and/or promotion review committees by August 1 Dean monitors process to ensure that all appropriate departmental and school/college reviews are completed by October 15 Dean transmits all recommendations for tenure and/or promotion by November 15 Dean meets with the Executive Committee at a scheduled time ranging from December 15 – January 31 President submits final recommendations to the TAMUS Board of Regents (BOR) – February-March (or determined by BOR calendar) Faculty Affairs notifies faculty if decision is not to recommend tenure and/or promotion by February 28 Faculty Affairs notifies faculty of BOR actions by June 15 (or determined by BOR calendar)
Optional application for NTT and Academic Professional Track faculty promotion	<ul style="list-style-type: none"> Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> Submit portfolio in PantherFolio by October 15 	<ul style="list-style-type: none"> Notice Sent to Eligible NTT & APT Faculty – June/July Portfolio Preparation Workshop – July Dean ensures activation of promotion review committees by September 15 Dean monitors process to ensure that all appropriate departmental and school/college reviews are completed by November 15 Dean transmits all recommendations for promotion by December 7 Executive committee review by January 15 Faculty Affairs notifies faculty of final decision by February 1

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<p>Mid-Tenure Review</p>	<ul style="list-style-type: none"> • Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> • Submit portfolio in PantherFolio by January 15 	<ul style="list-style-type: none"> • Notice Sent to TT Faculty – May/June, Previous Year • Dean monitors process to ensure that all appropriate departmental and school/college reviews are completed by March 1 • Dean transmits all mid-tenure review reports by April 1 • Department heads meet with their faculty candidates to discuss the departmental and school/college requirements for tenure, and the candidates' progress toward meeting those requirements by May 15
<p>Post-Tenure Review Tenured faculty whose years in tenure status total 5, 10, 15, 20, 25, 30, 35, 40, 45, 50, 55 as of August 31, Previous Year</p>	<ul style="list-style-type: none"> • Prepare portfolio in PantherFolio according to <i>Portfolio Content Guidelines</i> • Submit portfolio in PantherFolio by March 1 	<ul style="list-style-type: none"> • Notice Sent to Tenured Faculty – May/June, Previous Year • Dean monitors process to ensure that all appropriate departmental and school/college reviews are completed by April 15 • Dean transmits all post-tenure review reports by May 15 • Faculty notified of final action by the dean by June 30