*NOTE: Not all allowed activities and guidelines listed here are applicable to all colleges/schools. Faculty are strongly encouraged to check with their respective unit for activities and guidelines that are applicable to their unit.

FACULTY ENHANCEMENT PROGRAM

Allowed Activities*

- Attending conferences to present papers (including international conferences)
- Database, microfilm, books, journal/periodical subscriptions (if not available in the PVAMU library)
- Software (if the PVAMU ITS does not have an institutional license)
- Attending book and grant writing workshops
- Promotional expenses for book publications
- Payments for services such as editing, researching, and indexing, or other publication development costs
- Performances or creative work that will be exhibited in well-known venues
- Intellectual/creative projects leading to publications
- Intellectual/creative exploration
- Establishing/publishing academic journals through reputable publishers
- For journal editors, travel expenses for recruiting articles, meeting with authors, and promoting the journal at major conferences
- Collaborative and interdisciplinary projects
- Travel expenses to bring research collaborators to PVAMU
- Professional licenses or certification fees (only if related to scholarship and other creative works)

Non-allowed Activities*

- Faculty release time
- Faculty salaries/stipends/mini-grants
- Wages for student workers
- Furniture
- Self-published publications
- Individual Membership Fee

Additional Guidelines*

- Faculty may submit more than one application per year
- Faculty should close out previously funded projects before applying for new funding
- Unspent funds may be carried over to the next fiscal year (if approved)
- The project timeline is generally restricted to one year
- Expected project outcomes or deliverables may include: journal articles, books, conference presentations, proceeding papers, etc.
- A brief 1-page completion report about how the project objectives have been met should be submitted within one month of project completion
- Where possible, support from PVAMU should be acknowledged in the final product