The University Academic Council (UAC) was convened at approximately 3:13 p.m. on Thursday, September 15, 2011, with Dr. Felecia M. Nave, Associate Provost and Associate Vice President for Academic Affairs, presiding. The location of this meeting was in the S.R. Collins Building, Room 346. Dr. Nave welcomed those old and new members were present and officially called the meeting to order.
AGENDA ITEMS DISCUSSED

I. Introduction (New and Old Members)

Dr. Nave welcomed new and old UAC members back. Dr. Nave asked everyone to introduce themselves.

II. University Academic Council Charge

Dr. Nave went over the Academic Council’s Charge.

III. University Academic Council By-Laws

Dr. Nave announced that the Academic Council By-Laws needed to be reviewed. Mr. Lettie Raab was asked to take the lead in reviewing the By-Laws. Mrs. Lettie Raab asked that the UAC members please email her any corrections or changes that need to be made to the By-Laws.

Dr. Nave also informed the UAC members that in the By-Laws she is to have a Co-Chair. Dr. Nave announced that by the next meeting she would take the steps to elect a Co-Chair for the UAC.

Dr. Nave suggested that the UAC form a website.

IV. Course Inventory Updates/Procedures

Dr. Nave announced that Ms. Dungey and Ginger Philips are working on a more user-friendly Course Inventory Update form. Ms. Dungey should have the new form ready to present at our next UAC meeting.

Ms. Dungey announced that the THECB is asking for Course Inventory Updates earlier and that the date will be provided at our next UAC meeting. So, that being said Dr. Nave has requested the UAC will need to ask that all Course Inventory Update forms be turned in by this Fall, so that the UAC members will have the Spring to review them.

The members of the UAC discussed about possibly implementing a check list that goes along with the Course Inventory Updates that has to be signed off by the Dean. The checklist would state that all information has been approved by the
college and that they certify that the College followed the UAC’s guidelines in having their Course Inventory Updates approved.

There was also discussion about ways that the UAC could cut back on having so many paper copies of the Course Inventory Updates forms to review.

Dr. Nave also suggested that UAC could also look into getting a shared drive as a way to share information with the UAC members.

V. Task Force Assignments

Dr. Nave asked everyone to please look at the new UAC Task Force assignments.

VI. Old Business

Ms. Dungey announced that all graduating seniors must have a complete degree audit done in order to show that they are eligible to graduate.

Ms. Dungey also announced do to the audits for the seniors grades will have to be submitted earlier. They are still looking at the date and it should be announced soon.

Those who are graduating will be given their cards at rehearsal, so please encourage your students to attend rehearsal.

Dr. Nave reminded everyone to please take attendance. Out of 1600 plus classes there were 438 classes that did not report attendance as of September 14, 2011.

Dr. Nave asked that the UAC members to please look at if the tenth class day is the best day as the drop day.

VII. New Business

Dr. Nave announced that the University is looking at possibly losing Low Producing Programs. Dr. Nave announced that THECB is looking at doing away with some of our master programs. Dr. Nave said that she would be able to provide an update at our next UAC meeting.

VIII. Adjournment

There being no further business, the chair adjourned the meeting at 4:47 p.m.
Submitted by:

________________________________
Traci G. Chernosky
Administrative Assistant III/Recording Secretary
Office for Academic Affairs
AGENDA ITEMS DISCUSSED

I. Introduction (New and Old Members)

We went around the table and everyone introduced themselves and the area they represent and if they were a returning member of the University Academic Council or if they were new to the University Academic Council.

II. Minutes from last Academic Council Meeting

All that were present where asked to looked over the minutes from the last University Academic Council Meeting on, September 15, 2011.
Motion: Mr. Peter Woods moved and Dr. Charles Grear seconded the motion to approve the minutes as presented. The motion carried unanimously.

III. Task Force Assignments

Dr. Nave asked everyone to please look at the new UAC Task Force assignments to review the contact numbers listed. Dr. Lucian Yates, III asked that his contact number be changed to 936-261-3600.

IV. New Business

Mr. Petter Woods would like to know if PVAMU offers cross listing undergraduate and graduate courses. Dr. Kendall Harris informed Mr. Woods that the College of Engineering does offer cross listing courses. The difference is in the rigger.

Mr. Petter Woods would like to know if is possible to waive the requirements if the students have already taken the same course at a community college. Dr. Kendall Harris said that he believes that is up to you college or school.

Dr. Kendall Harris asked Dr. Nave if it was possible to have the incoming freshmen to be required to take a History class that would cover the History of PVAMU to let the students know why attending an HBCU is so important. Dr. Nave suggested that this be a task force. Dr. Kendall Harris has accepted to take this task force assignment.

V. Old Business

Dr. Nave announced that we will have to table the update to the UAC By-laws due to Mrs. Lettie Raab being held up in an enrollment meeting. Please look for any update at our next UAC meeting on October 20, 2011.

Dr. Nave announced that the administrative drop has not been executed yet. The fist issue is that the 10th class day is not the best drop date. The second issue is faculty not putting in attendance. The third issue is some challenges with student’s financial aid.

Ms. Dungey presented the new course inventory update form to the UAC members that were present. A few minor corrections need to be made. Dr. Clarissa Booker was asked to review the form and to give Ms. Dungey any corrections or suggestion that she may have. Ms. Dungey will make the correction and have the updated form ready to present at our next UAC meeting on October 20, 2011.
VI.  Adjournment

There being no further business, the chair adjourned the meeting at 4:49 p.m.

Submitted by:

________________________________
Traci G. Chernosky
Administrative Assistant III/Recording Secretary
Office for Academic Affairs
The University Academic Council (UAC) was convened at approximately 3:52 p.m. on Thursday, October 20, 2011, with Ms. Deborah Dungey, Registrar, presiding. The location of this meeting was in the John B. Coleman Library, Room 508. Ms. Dungey welcomed those old and new members were present and officially called the meeting to order.

AGENDA ITEMS DISCUSSED

I. Minutes from last Academic Council Meeting

All that were present where asked to looked over the minutes from the last University Academic Council Meeting on, October 6, 2011.

Motion: Dr. Clarissa Booker moved and Dr. Shield Lin seconded the motion to approve the minutes as presented. The motion carried unanimously.
II. Task Force Assignments

No new task force assignments were given.

III. New Business

There is no new business at this time.

IV. Old Business

Ms. Dungey presented the new course inventory update form to the UAC members that were present on the October 6, 2011. A few minor corrections were made and the form was sent to Dr. Nave. Ms. Dungey asked that the updated form be sent to all UAC members. Dr. Clarissa Booker suggested that an office that is responsible for the form have their name added to the form.

Ms. Dungey announced that the Office for Academic Affairs have a list of all new course inventory updates or changes to the Office of the Registrar by April 1, 2012. That would make the deadline for all new course inventory updates or changes to be submitted to the UAC no later than February 2, 2012.

Ms. Dungey announced that Dr. Thomas-Smith has decided to have a two year catalog instead of a three year catalog. The first catalog that will come out will cover Fall 2010 – Summer 2012. The second catalog that will come out will cover Fall 2012 – Summer 2014.

Ms. Dungey announced that midterms are due by Tuesday, October 25, 2011 by 5:00 p.m. Midterms are required for all undergraduate students and highly recommended but not required for all graduate level students.

V. Adjournment

There being no further business, the chair adjourned the meeting at 4:41 p.m.

Submitted by:

________________________________________________________________________
Traci G. Chernosky  
Administrative Assistant III/Recording Secretary  
Office for Academic Affairs
The University Academic Council (UAC) was convened at approximately 3:12 p.m. on Thursday, November 3, 2011, with Ms. Deborah Dungey, Registrar, presiding. The location of this meeting was in the John B. Coleman Library, Room 508. Ms. Dungey welcomed those old and new members were present and officially called the meeting to order.

AGENDA ITEMS DISCUSSED

IX. Task Force Assignments

Task Force 5 chair, Dr. Kendall Harris was to give an update on implementing a PVAMU History Class. The update was tabled due to Dr. Harris not being able to attend the UAC meeting.

X. New Business

Ms. Mahalia Smith the Academic Affairs Chair Legislative had a few questions. They are as follows:
1. Who is over tuition and student fees?
   *Ms. Equla Jackson’s name was given to follow up with.*

2. What is the academic enhancement fee is?
   *Ms. Equilla Jackson’s name was given to follow up with.*

3. Is it possible to get card machines in each class room to take attendance?
   *You will need to follow up with Academic Affairs.*

4. Is it possible to have the card machines that are already installed on classroom doors to be activated in order to have extended study hours?
   *The UAC will have to get the name of the person or department that you should contact.*

5. Is it possible to have buildings open for extended hours for study? Such as the Music department and Labs.
   *They have spoken to Dean Kelley and he is working on the project.*

6. Having the option to have eBooks available for all courses?

7. Students want to know what the purpose of the Student Survey (SOS)? The students are not aware of where to go to submit the survey. They are asking if it is possible to put a link on panther tracks.

**XI. Old Business**

All UAC members were asked to review the updated by-laws. Please let Ms. Raab know of any updates by this Friday, November 4, 2011.

Ms. Dungey announced the Deadline to submit all course inventory changes and/or any degree plan changes to the University Academic council is February 2, 2012. The new implemented form was emailed to you on October 30, 2011. Effective immediately form is to be used for all course inventory changes and/or any degree plan changes.

**XII. Adjournment**

There being no further business, the chair adjourned the meeting at 3:49 p.m.

Submitted by:

________________________________
Traci G. Chernosky
Administrative Assistant III/Recording Secretary
Office for Academic Affairs
The University Academic Council (UAC) was convened at approximately 3:15 p.m. on Thursday, January 19, 2012, with Dr. Felecia Nave, Associate Provost & Associate VP for Academic Affairs, presiding. The location of this meeting was in the John B. Coleman Library, Room 508. Dr. Nave wished everyone a Happy New Year and welcomed those old and new members that were present and officially called the meeting to order.

AGENDA ITEMS DISCUSSED

I. Minutes from last Academic Council Meeting

All that were present where asked to looked over the minutes from the last University Academic Council Meetings on, October 20, 2011 and November 3, 2011.

Motion: Mr. Peter Wood moved and Mrs. Lettie Raab seconded the motion to approve the minutes from October 20, 2011 as presented. The motion carried unanimously.
Motion: Mr. Peter Wood moved and Mrs. Lettie Raab seconded the motion to approve the minutes from November 3, 2011 as presented. The motion carried unanimously.

II. Task Force Assignments

Task Force 5 chair, Dr. Kendall Harris was to give an update on implementing a PVAMU History Class. The update was tabled due to needing to get input from the student.

III. New Business

Mrs. Lettie Raab asked when making a recommendation what is the process of having it approved. Dr. Nave stated that the recommendation would need to be researched and then written up and approved by the UAC. At that point the recommendation would then go to Dr. E. Joahanne Thomas-Smith, Provost and Senior Vice President for Academic Affairs for her approval or disapproval.

Mrs. Raab asked that the UAC members look at making a recommendation as to adding more sections in the core courses. Mrs. Raab stated that this has been promised year after year.

Dr. Nave stated that we have made every attempt to offset adding more sections to our core courses. Still seeing the need to have more sections we went back to Business Affairs to ask for more money to fund more sections to the core courses. The sections were added and the sections were filled up within days. Dr. Nave said there are too many variables in order for the deans to be able to give a number of sections that need to be added. Dr. Nave said that they have looked at several options other than add more sections during the Fall such as, offering more core courses in the Summer session, implementing mini misters, priority registration to Freshman students. This would offset some of the courses that had to be offered in the Fall. If we continue to keep going the way we are we will continue to have these issues. Dr. Nave stated that this issue mainly stems from the budget cuts that had to be taken and most colleges and departments are down to a bare bone budget and can’t add courses or the faculty to teach them.

The recommendation was opened for discussion to the UAC members.

Dr. Kay Norman and Dr. Cheryle Snead-Greene were asked to get together and research what is needed and (i.e., budget,) for the University to administer the CLEP test.
IV. Old Business

Updating the Bylaws, Mrs. Lettie Raab is still working on the corrections and they should be done by our next UAC meeting on Thursday, February 2, 2012.

Course Inventory Updates are due to the Office of Academic Affairs by Thursday, February 2, 2012.

The UAC will need to look at implementing a check list of things that are needed when submitting the course inventory update forms before the next time they are due.

V. Adjournment

There being no further business, the chair adjourned the meeting at 4:39 p.m.

Submitted by:

Traci G. Chernosky
Administrative Assistant III/Recording Secretary
Office for Academic Affairs
Prairie View A&M University
Prairie View, Texas 77446

UNIVERSITY ACADEMIC COUNCIL MEETING
February 2, 2012
John B. Coleman Library, Room 508
3:00 pm

Those Present
Dr. Lucian Yates, III
Mr. DeShawn Parks
Ms. Deborah Dungey
Mrs. Sheryl Jefferson
Dr. Kay Norman
Mrs. Lettie Raab
Mrs. Wynetta McMullin
Dr. Annette James
Dr. Felecia Nave
Dr. Shield Lin
Dr. Cheryle Snead-Greene
Ms. Traci Chernosky
Mr. Peter Wood
Dr. Emmanuel Opara
Ms. Mahalla Smith

Those Absent
Dr. Charles Grear - EA
Dr. James A. Wilson, Jr. - G
Dr. E. Joahanne Thomas-Smith - G
Dr. Kendall T. Harris - A
Dr. Abida Solomon - A
Dr. Elizabeth Brumfield - A
Dr. Michael L. McFrazier - G
Dr. Queen Martin - A
Dr. Oko Elechi - A
Mr. Don Byars
Dr. Clarissa G. Booker - EA

The University Academic Council (UAC) was convened at approximately 3:16 p.m. on Thursday, February 2, 2012, with Dr. Felecia Nave, Associate Provost & Associate VP for Academic Affairs, presiding. The location of this meeting was in the John B. Coleman Library, Room 508. Dr. Nave welcomed those old and new members that were present and officially called the meeting to order.

AGENDA ITEMS DISCUSSED

I. Task Force Assignments

Task Force 5 chair, Dr. Kendall Harris was to give an update on implementing a PVAMU History Class. The update was tabled due Dr. Harris’s absence.
After the UAC meeting on January 19, 2012 Dr. Kay Norman went to the College Board website and registered the university to be able to administer the CLEP test. The College Board has approved Prairie View A&M University as an approved testing center that can administer the CLEP test. Dr. Cheryle Snead-Greene and Dr. Kay Norman then met and discussed the possible different testing locations. The testing lab location will be Delco, Room 101. The testing room must be a locked, secured, limited access and a testing administrator. There are twelve computers that are available for use; they also can be used for online tutoring. We can also use the lab for GRE and GMAT testing, and we are looking at PVAMU being approved to administer these tests as well. The CLEP test is sent via email the day the test is administered. Dr. Norman has already been through the CLEP training previously. Dr. Snead-Greene will also be completing the training. Dr. Snead-Greene cannot administer the CLEP test due to a conflict of interest. Mrs. Lettie Raab is being kept informed of their findings. Dr. Norman said that some issues need to be addressed such as staff, hardware, and equipment and needs to be updated. It was also discussed that there is no need to charge a fee for the CLEP at this time. Dr. Nave has asked Dr. Norman and Dr. Snead-Greene to schedule a meeting with her to discuss.

We also need to look at where or not the University Academic Council wants to add a representative from the Honors Program, Northwest Houston Center and the Medical Academy. The discussion was opened to the University Academic Council members that were present.

**Motion:** Mrs. Lettie Raab moved and Dr. Cheryle Snead-Greene seconded the motion that no new members be added to the body of the University Academic Council at this time as presented. The motion carried unanimously.
The proposed revisions have been made to the By-Laws and they are ready to be approved. The University Academic Council members that were present were asked to review the revisions.

**Motion:** Dr. Kay Norman moved and Mr. Shawn Parks seconded the motion that the proposed revisions of the By-Laws of the University Academic Council be approved as presented. **The motion carried unanimously.**

### III. New Business

Mr. Peter Wood asked for an explanation of the Grade Replacement policy. Mr. Wood would like the University Academic Council to revisit the policy and the addition of the letter grade of “B” to be included. Dr. Nave stated that is will be revisited after we are done with the course inventory updates. That will be done in May.

Ms. Deborah Dungey would like the University Academic Council to establish a time frame for when we review and revise policies that the University Academic Council approves.

Ms. Lettie Raab asked that the University Academic Council review the policy of freshman being suspended or after their first semester if they have not achieved a 2.0 semester GPA.

The University Academic Council needs to review the Withdrawal policy in regards to the date as to when a student can withdrawal.

### IV. Adjournment

There being no further business, the chair adjourned the meeting at 4:54 p.m.

Submitted by:

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Traci G. Chernosky
Administrative Assistant III/Recording Secretary
Office for Academic Affairs
The University Academic Council (UAC) was convened at approximately 3:20 p.m. on Thursday, February 16, 2012, with Dr. Felecia Nave, Associate Provost & Associate VP for Academic Affairs, presiding. The location of this meeting was in the John B. Coleman Library, Room 508. Dr. Nave welcomed those old and new members and guest that were present and officially called the meeting to order.

AGENDA ITEMS DISCUSSED

I. Minutes from last Academic Council Meeting

All that were present where asked to looked over the minutes from the last University Academic Council Meetings on, January 19, 2012 and February 2, 2012.

Motion: Mr. Peter Wood moved and Dr. Clarissa G. Booker seconded the motion to approve the minutes from January 19, 2012 and February 2, 2012 as presented. The motion carried unanimously.
II. Task Force Assignments

**Task Force 2 – Juvenile Justice & Psychology, Mr. Peter Wood, Chair**

Dr. Camille Gibson presented to the University Academic Council the proposed criminal justice curriculum changes and the need for Homeland Security courses to be added to the curriculum.

**Motion:** Mr. Peter Wood moved and Dr. Clarissa G. Booker seconded the motion that the course inventory updates submitted by the Department of Criminal Justice to the body of the University Academic Council at this time as presented. **The motion carried unanimously.**

**Task Force 4 – College of Engineering, Dr. Clarissa G. Booker, Chair**

Dr. Yonggao Yang presented to the University Academic Council the proposed course deletions, course additions, and course changes for the Department of Computer Science.

**Motion:** Dr. Clarissa G. Booker moved and Mr. Peter Wood seconded the motion that the course inventory updates submitted by the Department of Computer Science to the body of the University Academic Council at this time as presented. **The motion carried unanimously.**

Dr. John O. Attia presented the University Academic Council the proposed course additions for the Department of Electrical & Computer Engineering.

**Motion:** Dr. Clarissa G. Booker moved and Dr. Emmanuel Opara seconded the motion that the course inventory updates submitted by the Department of Computer Science to the body of the University Academic Council at this time as presented. **The motion carried unanimously.**

Dr. Shield Lin presented the University Academic Council the proposed course additions and course changes for the Department of Mechanical Engineering.

**Motion:** Dr. Clarissa G. Booker moved and Dr. Cheryle Snead-Green seconded the motion that the course inventory updates submitted by the Department of Mechanical Engineering to the body of the University Academic Council at this time as presented. **The motion carried unanimously.**
III. Old Business

Dr. Dennis Daniels, Director of the Undergraduate Medical Academy asked Dr. Nave if he could come and address the members of the University Academic Council as to why the Undergraduate Medical Academy should have a representative on the University Academic Council. Dr. Daniels addressed the members. Members were asked to table their decision until our meeting on April 5, 2012, due to the presentations of course inventory changes by the Colleges and Schools.

IV. New Business

Mr. DeShawn Parks, SGA Vice President of Academic Affairs was asked to give a survey to the students regarding summer school. Mr. Parks reported that a hundred students were given the survey. Mr. Parks provided the University Academic Council the report from the survey.

V. Adjournment

There being no further business, the chair adjourned the meeting at 5:33 p.m.

Submitted by:

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Traci G. Chernosky
Administrative Assistant III/Recording Secretary
Office for Academic Affairs
The University Academic Council (UAC) was convened at approximately 3:28 p.m. on Thursday, March 1, 2012, with Dr. Michael L. McFrazier, Vice Provost for Academic Affairs and Dean of the Northwest Houston Center Provost & Associate VP for Academic Affairs, presiding. The location of this meeting was in the John B. Coleman Library, Room 508. Dr. McFrazier welcomed those old and new members and guest that were present and officially called the meeting to order.

AGENDA ITEMS DISCUSSED

I. Task Force Assignments
Task Force 3 – School of Architecture & College of Nursing, Dr. Shield Lin, Chair

Mr. Peter Wood presented to the University Academic Council the proposed course additions and course changes for the School of Architecture.

Motion: Dr. Shield Lin moved and Dr. Abida Solomon seconded the motion that the course inventory updates submitted by the School of Architecture to the body of the University Academic Council at this time as presented. The motion carried unanimously.

Dr. Abida Solomon and Dr. Jennifer Goodman (via TVVN) presented to the University Academic Council the proposed course additions and course changes for the College of Nursing.

Motion: Dr. Shield Lin moved and Mrs. Sheryl Jefferson seconded the motion that the course inventory updates submitted by the College of Nursing to the body of the University Academic Council at this time as presented. The motion carried unanimously.

Task Force 5 – College of Arts & Sciences, Dr. Emmanuel Opara, Chair

Dr. James Palmer, Dr. Jennifer Erdely and Dr. Onimi Wilcoy presented to the University Academic Council the proposed course changes and course deletions for the Department of Languages and Communications. Dr. Liu Dejun and Dr. James A. Wilson, Jr. presented the need to add a special topics course in Chinese for the Department of Languages and Communications.

Motion: Dr. Emmanuel Opara moved and Dr. Shield Lin seconded the motion that the course inventory updates submitted by the Department of Languages and Communications to the body of the University Academic Council at this time as presented. The motion carried unanimously.

Task Force 2 – College of Business, Mr. Peter Wood, Chair

Dr. Moosa Khan presented the University Academic Council the proposed course changes for the Department of Accounting, Finance, and MIS.

Motion: Mr. Peter Wood moved and Dr. Clarissa G. Booker seconded the motion that the course inventory updates submitted by the Department of Accounting, Finance, & MIS to the body of the University Academic Council at this time as presented. The motion carried unanimously.
Dr. Sudhir Tandon presented the University Academic Council the proposed course additions and course changes for the Department of Management & Marketing.

**Motion:** Mr. Peter Wood moved and Dr. Clarissa G. Booker seconded the motion that the course inventory updates submitted by the Department of Management & Marketing to the body of the University Academic Council at this time as presented. **The motion carried unanimously.**

II. **Old Business**

III. **New Business**

Dr. Michael McFrazier asked that the University Academic Council members that were present to please review the handout regarding Substantive Change Procedures. The floor was opened for discussion. Dr. McFrazier asked that all University Academic Council members please disseminate this information to their colleges and schools.

IV. **Adjournment**

There being no further business, the chair adjourned the meeting at 4:09 p.m.

Submitted by:

Traci G. Chernosky  
Administrative Assistant II/Recording Secretary  
Office for Academic Affairs
The University Academic Council (UAC) was convened at approximately 3:18 p.m. on Thursday, May 9, 2012, with Dr. Felecia M. Nave, Associate Provost & Associate VP for Academic Affairs, presiding. The location of this meeting was in the S.R. Collins Building, Room 346. Dr. Nave welcomed those old and new members and guest that were present and officially called the meeting to order.
AGENDA ITEMS DISCUSSED

I. Minutes from last Academic Council Meeting

All those present were asked to look over the minutes from the last University Academic Council Meetings on, February 16, 2012 and March 1, 2012.

Motion: Dr. Lucian Yates, II moved and Mrs. Lettie Raab seconded the motion to approve the minutes from February 16, 2012 and March 1, 2012 as presented. The motion carried unanimously.

II. Old Business

Curriculum Modifications to BS in Agriculture planned for Fall 2012

On March 1, 2012 Dr. Richard Griffin addressed the University Academic Council members with the curriculum modifications to BS in Agriculture. However, the discussion was tabled until the next University Academic Council meeting.

Dr. Richard Griffin was asked to attend the University Academic Council meeting on May 9, 2012 to discuss the proposed degree program changes in BS Agriculture that would go into effect for the Fall 2012 semester.

The proposed BS AGRI degree program is designed to provide a concise set of courses offered in a well-defined degree program sequence that will provide the student with the knowledge base and range of skills to compete within the private and public workplaces, as well as within the academic and professional schools, most closely related to the degree program and concentration areas. The BS AGRI degree program will require 120 hours of coursework that covers the AGRI major with a total of 54 hours or 18 courses to be taken by all students. Three proposed AGRI concentration areas with a total of 24 hours or 8 courses will include: 1) Agribusiness (AGBS), 2) Animal and Food Sciences (ANFS), and 3) Plant and Soil Sciences (PLSS). Each of the concentration areas will have a suggested set of University Core classes (42 hours or 14 courses) that will most closely match the required foundational knowledge needed for the student’s degree program. After Dr. Griffin’s presentation the floor was opened up for discussion to the University Academic Council members.

Motion: Dr. Kendall Harris moved and Dr. Shield Lin seconded the motion that we accept the Bachelor of Science of Agriculture with concentration in Animal &
Food Science; Plant & Soil Science and Agribusiness with the option of bringing Teacher Education on board once a clearer understanding of what is required to have such a concentration that has been presented to the body of the University Academic Council at this time as presented. **The motion carried unanimously.**

**Task Force 5 – PVAMU History Course, Dr. Kendall Harris, Chair**

Dr. Kendall Harris gave an update on the implementation of the PVAMU History Course that they are looking at starting in Spring 2012. It has been suggested that Frank Jackson would be the instructor and it would be face to face for one hour.

**Review of Grade Replacement Policy**

The University Academic Council members were asked to discuss implementing a new grade replacement policy. The floor was opened up for discussion.

**Motion:** Mrs. Lettie Raab moved and Ms. Deborah Dungey seconded the motion that a grade replacement form must be turned into the registrar’s office by the last day to drop a class with a “W” in the semester that the student repeats the class as presented to the body of the University Academic Council at this time as presented. **The motion carried unanimously.**

**UMA Membership to the Academic Council**

Dr. Dennis Daniels asked to address the members of the University Academic Council as to why the UMA should have membership to the University Academic Council after it had already been voted by the University Academic Council to not allow the UMA membership. After Dr. Daniels made his presentation to University Academic Council members, they were asked by Dr. Nave to table their dissension until our next meeting.

Dr. Nave asked the University Academic Council members to discuss the possibility of giving the UMA membership to the Academic council. The discussion was opened to the University Academic Council members.

**Motion:** Dr. Kendall Harris moved and Dr. Lucian Yates, III seconded the motion that the UMA will not be added as a member of the Academic Council. **The motion carried unanimously.**

**Revision Period**

The University Academic Council members suggested an annual review.
III. New Business

Student Academic Success (COMPASS)

Mrs. Josette Bradford made a presentation to the University Academic Council members and guest regarding the implementation of the Student Academic Success (COMPASS) program that will go into effect Fall 2012.

Hybrid/Blended Courses

Dr. John R. Williams made a presentation to the University Academic Council members regarding the definition of a hybrid/blended course and what the Texas Higher Education Coordinating Board (THECB) definition is of a hybrid/blended courses. Prairie View A&M University does not have a clear definition of a hybrid/blended course. Dr. Williams would like the University Academic Council members to put into writing what is the University’s definition of a hybrid/blended course. The discussion was opened up to the University Academic Council members.

Motion: Ms. Mahalia Smith moved and Dr. Charles Grear seconded the motion that the University Academic Council accepts the Texas Higher Education Coordinating Board (THECB) definition of hybrid/blended courses and that the Office of Distance Learning is tasked to develop appropriate resources and procedures. The motion carried unanimously.

IV. Adjournment

There being no further business, the chair adjourned the meeting at 5:26 p.m.

Submitted by:

Traci G. Chernosky
Administrative Assistant III/Recording Secretary
Office for Academic Affairs

27