WITHDRAWAL FROM THE UNIVERSITY
(This form is to be used ONLY when student drops all courses)

Last date of class attendance: ___________

REASON FOR WITHDRAWAL: Please check one

- Academic Difficulty
- Transferring to: (College/University Name)
- Employment/Work
- Health
- Financial
- Childcare
- Educational Leave
- Housing
- Conflict with work schedule
- Family Problem
- Military Call/Active duty
- Other: ________________

NOTE: Student must take this completed form to the Registrar’s Office by the deadline as listed on the academic calendar located at www.pvamu.edu/calendars or the withdrawal will not be allowed and grades will be assigned. Student may still be responsible for paying all or part of the tuition and fees depending on the date the withdrawal request is received by the Registrar’s Office.

CAUTION: Students withdrawing from one class to all classes from PVAMU after 1st class day will be charged for a percentage (%) of total tuition and fees based on the number of days in attendance. Please refer to the PVAMU Catalog or www.pvamu.edu/pages/3529.asp for the Refund/Adjustment Schedule. If a student withdraws and has received a refund from financial aid and the financial awards are reduced, the student may be responsible for returning up to the full amount of the refund back to PVAMU as well as paying for a percentage or all of the tuition and fees.

Student’s Signature

Date

Registrar’s Office
Use Only

Processed
By: ________________

Date: ____/____/____