

***Reference and Information Services Department
Goals and Objectives
FY 2006-2007***

Goals from FY 06:

- (1) We will maintain and seek to increase the number of instruction sessions offered this upcoming FY.
- (2) A full 100% of the reference department will be shelf-read by the start of summer 2007.
- (3) By the start of AY 2007-2008, a plan will be in place regarding the implementation of an IL program.
- (4) By the end of spring 2007, each reference librarian will be actively involved in outreach to liaison faculty.

Objectives for FY 06 Based on Goals:

- 1.1 Three (3) % of all faculty on campus will be contacted by telephone, email or personal conversation with information about the instruction program, and will be offered the opportunity to create a personalized class for their students.
- 1.2 Each instruction librarian will teach at least 2 classes outside of their 'comfort zone' this academic year.

- 2.1 Each reference librarian will take ownership of their liaison area in the reference department and be responsible for shelf-reading it by the end of spring 2007.
- 2.2 Each reference librarian will be assigned a range in the reference department, and this will also be shelf-read by the end of spring 2007.

- 3.1 By the end of spring 2007, the electronic services librarian will establish a process for placing online tutorials onto the library's web page.
- 3.2 The reference department will hold meetings in conjunction with the Information Literacy Planning Committee to draft an action plan for what an IL program would look like, along with timetables for implementation. A draft will be finished by the start of fall 2007.

- 4.1 Each reference librarian will meet with at least 25% of their liaison faculty in their offices each semester.
- 4.2 Early in fall 2007 the reference department will meet to create a list of concrete ideas for increasing outreach.