

Library Assessment Task Force Goals for FY 2009-2010

Steve Shaw (Chair) Head Reference and Information Services

Summary of activity from last year:

All the posted goals below are inherently identical from the last year. All have been accomplished; surveys were distributed, tabulated and evaluated, a representative is active on several University Assessment Committees; Institutional Effectiveness, SACS and QEP.

During summer 2009, while assisting departments in creating assessment documents, it became clear that several departments would benefit from creating and implementing local surveys that would be more specific and relevant than the general User Satisfaction Survey. This way, we would not have to change the User Survey during the SCAS visit, and departments would obtain more useful data. The Assessment Chair has agreed to help on an ad hoc basis.

Goals for FY 2009-2010

GOAL (1) SATISFACTION SURVEYS

Objective (1)

Create, distribute and tabulate a faculty satisfaction survey

Methods:

- (1)** Committee will meet either in person or through email and update and revise if necessary a Faculty Satisfaction Survey.
- (2)** During the spring semester 2010 effectively distribute the survey to faculty.
- (3)** Survey data will be tabulated and stored either using NSurvey or SurveyMonkey.

Objective (2)

Create, distribute and tabulate a user satisfaction survey

Methods:

- (1)** Committee will meet either in person or through email and update and revise if necessary a User Satisfaction Survey.
- (2)** During the spring semester 2010 (probably National Library Week) effectively distribute the survey to the campus community.
- (3)** Survey data will be tabulated and stored either using NSurvey or SurveyMonkey.

GOAL (2) ANALYSIS AND COLLECTION OF DATA

Objective (1)

Continue to analyze last FY data

Methods:

(1) The Committee will assist Library Departments in their organization of assessment data. This is an ongoing process.

(2) In collaboration with the Electronic Services Librarian, a website will be created to organize data for the University Institutional Effectiveness Committee.

GOAL (3) REPORT CREATION

Objective (1)

Participation in the University Assessment process

Method:

(1) A representative from the Committee will serve on the University Institutional Effectiveness Committee as the Library representative. Will attend at least 75% of scheduled meetings, and will inform relevant and interested parties in the Library about the content and charges of these meetings within a week after the meeting.

(2) A representative from the Committee will serve on any SACS related committee as assigned by the university, and will be active in assisting in the development and implementation of the QEP process.

Objective (2)

Create Reports

Method:

(1) Assist Director in creating documentation indicating the Library's progress. This will be done on an ad hoc basis