WORKSHOPS
Fall 2012
Room 108,
John B. Coleman Library

Periodically, the Reference Department conducts research oriented, discipline-specific workshops on topics of interest to both undergraduate and graduate students. Check the library website for when these workshops are scheduled.

For questions or help contact the Reference desk or askalibrarian@pvamu.edu or call at (936) 261-1535

http://www.pvamu.edu/pages/6668.asp

Library Administration
Room 207
(936) 261-1500

Special Collections
Archives
Room 505
(936) 261-1540

Circulation
(936) 261-1542

Computer Helpdesk
(936) 261-2525
(877) 241-1752

Reference
(936) 261-1535

askalibrarian@pvamu.edu

Northwest Houston Campus
(713) 790-7282

Elizabeth Brumfield
Distance Services Librarian
(Northwest Houston Campus and other distance programs)
ejbrumfield@pvamu.edu  (713) 790-7282

For Research Instruction
(936) 261-1535

Kimberly Gay, Reference and Instruction Librarian
(Agriculture, Business, Communications, Education, History, Human Sciences, Journalism, Juvenile Justice, Languages & Literature, Nursing, Political Science, Sociology & Social Work, and University College)
kmgay@pvamu.edu  (936) 261-1506

Chieko Sato
Reference and Instruction Librarian
(Art and Architecture, Community Development, Mathematics, Physics, Engineering, Biology, Chemistry, Government Docs, and ROTC )
chsato@pvamu.edu  (936) 261-1507

Student Orientation
@ John B. Coleman Library

Dr. Rosie L. Albritton
Director of Library Services
John B. Coleman Library
Prairie View A&M University
Information Services  (936) 261-1535
Askalibrarian@pvamu.edu
www.pvamu.edu/library
Reserves (right side of the Circulation Desk under the “Circulation * Information” sign): If your professor has placed a book, article, folder, video, DVD or other materials on reserve in the library for your use, go to the far right side of the Circulation Desk to obtain the item. You must have your updated PV ID card to check out reserve materials. Reserve materials normally check out for two hours and cannot be renewed. You will be fined if the item is returned late.

Calling (936) 261-1542. Books can be returned after hours through the book drop. Books and articles the library does not have on hand can be ordered using Interlibrary Loan through the library website, and may be picked up at the Circulation desk upon receipt.

Internet Access Computers: The 1st Floor computers are for student research use. All printouts spool to the large Reference Area printers by the post or the “Staff & Notices” bulletin board across from the Circulation Desk. Downloaded articles, Word, or Excel documents can be printed, but any editing must be done in the Room 210 Student Computing Center or elsewhere on campus.

Magazines, Journals, Newspapers, Microforms and Government Documents are located in the Periodicals room (far right past the Reference Desk): The library keeps up to 2 years of journal issues on these shelves. Bound (older) issues are located upstairs by call number. However, most articles are found in online databases through the library’s home page. Materials issued by the U.S. federal government are also housed in this area. Daily newspapers, microfilm, and microfiche are available here.

Scanning, Typewriter, and Faxes: The Reference Department has a “self-serve” scanner and typewriter available for student use. Bring your PV ID to the Reference Desk to gain access and sign up for 30-minutes of use.

Fourth Floor Art Gallery: The library’s fourth floor is devoted to space for special permanent exhibits, including the Wilhelmina Fitzgerald Delco Exhibit and the African Art Collection.

Special Collections/Archives (Rm. 505 8 AM–5 PM M-F) Appointments are preferred. Please provide advanced notice to allow staff time to locate materials, including rare books, Black Heritage of the West, Blacks in the Military, PVAMU master’s theses, doctoral dissertations, and the T.K. Lawless Collection. Materials cannot be checked out. PVAMU ID required. Call (936) 261-1540 for more details.

Student Services:
- Faxing Services: 1st Fl. Circulation Desk.
- Jazzyman’s Café (Rm. 107): 1st Fl. hall past Circulation Desk.
- Library Administrative Offices (Rm. 207): 2nd Fl.
- Media (Rm. 306C): 1-5 students may view VHS/DVD videos.
- PC Lab/Laptop checkout (Rm. 210): 2nd Fl.
- Public Events (Rm. 108): 1st Fl. hall past Circulation Desk.
- Reserves (ERES) – Electronic reserve items can be viewed or printed from anywhere. For hard copy pickup and drop-off: 1st Fl. Circulation Desk.
- Study Carrels: Sign up at 1st Fl. Circulation Desk.
- Tutoring Center (Rm. 209): 2nd Fl.