Instruction Sessions
Available for Your Class

- How to use the Library Catalog, How to find books, journals and other resources that the library owns.
- Library Use policies, physical layout of the library
- General interest databases. Like ProQuest, EbscoHost, JStor etc. Searching basics.
- Subject specific databases: Math Review, ChemVillage, Science Direct, Avery Index, etc.
- Citation styles APA, MLA, and other citation styles
- Newspaper, magazines vs. journals. Differences between primary and secondary sources.
- Evaluating resources: Online resources and traditional resources evaluation.
- Locating full-text when you only have a citation: E-Journals searching and locating a particular item through a citation
- Building a search strategy: Broadening or narrowing a search through building search blocks; identifying keywords. Boolean logic.
- Copyright and Plagiarism: Ethical use of information

Information Literacy Instruction Menu

@ John B. Coleman Library

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Information Literacy is a set of abilities. An information literate individual is able to:

- Determine the extent of information needed
- Access the needed information effectively and efficiently
- Evaluate information and information sources critically
- Incorporate selected information into one’s knowledge base
- Use information effectively to accomplish a specific purpose
- Understand the economic, legal, and social issues surrounding the use of information, and access and use information ethically and legally

The Menu

- **How to use the Library Catalog**
  Finding books, journals and other resources that the libraries own, as well as libraries from other schools and Interlibrary loan
  (Approx. 15 minutes)

- **Who we are**
  Library use policies, physical layout of the Library
  (Approx. 5 minutes)

- **General interest databases**
  ProQuest, EbScoHOST, JStor, etc searching basics
  (Approx. 20 minutes each)

- **Subject specific databases**
  Math Review, ChemVillage, Science Direct, Avery Index, etc.
  (Approx. 20 minutes each)

- **Citation styles**
  APA, MLA and other citation styles
  (Approx. 15 minutes)

- **Plagiarism**
  Ethical use of information
  (Approx. 15 minutes)

- **Newspapers, magazines vs. journals; primary vs. secondary**
  Differences between newspapers, popular magazines and scholarly journals; differences between primary and secondary sources
  (Approx. 20 minutes)

- **Evaluating resources**
  Online and traditional resources evaluation
  (Approx. 20 minutes)

- **Locating full-text when you only have a citation**
  E-journals searching and locating a particular item through a citation
  (Approx. 20 minutes)

- **Building a search strategy**
  Broadening or narrowing a search through building searching blocks; identifying keywords; Boolean logic
  (Approx. 30 minutes)

In planning your instruction sessions with one of the Reference Librarians, please use the following menu for ideas of instruction topic and estimated time needed for teaching. This is only a ‘taste;’ we can create content specific to your needs.