Prairie View A&M University
Formal Complaint Form

Updated: 4/11/07

Address through the Human Resources Officer and Dean to the Vice President

Through: _____

_____

Human Resources Officer | Signature | Date Received

Through: _____

_____

Dean | Signature | Date Received

To: _____

_____

Vice President | Signature | Date Received

Statement Of Complaint

State the details of your complaint, including the dates of occurrence of any acts which are the subject of your complaint. Then state how you wish this complaint to be resolved. Use reverse side or attach additional pages if more space is needed.

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Signature of Employee: _____ Date: _____