

Prairie View A&M University
University Administrative Procedures

24.01.01.P0.06 Use of Personal Protective Equipment

Approved (March 15, 2010)

Next Scheduled Review (March 2011)

1. PURPOSE

- 1.1 The purpose of this procedure is to ensure that personal protective equipment is used where appropriate in the workplace to protect individuals from workplace hazards such as chemical, radiological, or biological materials or mechanical irritants.

2. DEFINITION

- 2.1 Personal protective equipment includes all clothing and work accessories designed to protect individuals from workplace hazards as defined in number one (1) above. Examples of PPE include, but are not limited to hard hats, safety glasses, face shields, hearing protection, safety shoes, gloves, lab coats and respiratory protective devices.

3. REQUIREMENTS, RESPONSIBILITIES, AND PROCEDURES

- 3.1 Personal protective equipment shall be used wherever hazards of processes or environment may result in injury or impairment and all other reasonable means of control have been documented as inappropriate and/or unfeasible.
- 3.2 The Environmental Health and Safety Department will provide the necessary training for each department with potential hazardous workplaces to be able to:
- 3.2.1 Identify, evaluate and document workplace hazards requiring the use of PPE.
 - 3.2.2 Select, use, maintain, and inspect PPE.
 - 3.2.3 Properly care for, maintain, and dispose of the PPE.
 - 3.2.4 Inform their employees:
 - 3.2.4.1 When PPE must be used
 - 3.2.4.2 What PPE is necessary
 - 3.2.4.3 How to properly use PPE
 - 3.2.4.4 The limitations of the PPE
- 3.3 All workplaces shall consult with Environmental Health & Safety Department when selecting and identifying PPE.
- 3.3.1 EHS will review and approve all PPE procedures, plans, and usage.
- 3.4. See PVAMU Safety Manual, Chapter 14 "Personal Protective Equipment" for more information at <http://www.pvamu.edu/pages/6233.asp>.

4. CRITERIA FOR PPE

- 4.1. PPE selection shall comply with applicable standards and guidelines such as ANSI, NIOSH, MSHA, or other nationally recognized standards.

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