



Recognized Student Organization Awards Program 2011 Nomination Form

Each Submission Must Include This Page.

On an attached sheet, using the descriptions on the following pages, please provide an in-depth explanation about why you are nominating this person, organization, or program for an award. When thinking about individuals or organizations to nominate, remember that leaders and leadership can be found at every level of an organization. In addition, please make sure you answer all questions related to the award and provide any supporting materials necessary.

Please check ONE category only. If you would like to nominate an individual or student organization for more than one award, please use an additional form or make photocopies of this one.

- | | |
|--|---|
| <input type="checkbox"/> President's Award | <input type="checkbox"/> Outstanding Student Organization |
| <input type="checkbox"/> Outstanding Student Organization Program | <input type="checkbox"/> Outstanding Educational Program |
| <input type="checkbox"/> Outstanding Service Award | <input type="checkbox"/> Outstanding Student Organization Leader |
| <input type="checkbox"/> Leadership Legacy | <input type="checkbox"/> Quiet Influence / Unsung Hero |
| <input type="checkbox"/> Outstanding New Advisor | <input type="checkbox"/> Advisor of the Year |

Nominator Information

Name: _____

Department/Organization: _____

Campus Address: _____

Campus Phone: _____ E-Mail: _____

Relationship to Nominee: _____

Nominee Information

Contact Name: _____

Address: _____

Phone: _____ E-Mail: _____

Student Organization: _____

All completed nominations must be submitted to the Office of Student Activities and Leadership, Memorial Student Center, RM 221 or by e-mail to dmsimmons@pvamu.edu by 5 p.m. on Tuesday, April 26, 2011.

All nominations must be typed to be considered

Recognized Student Organization Awards Program

President's Cup Award

Eligibility: Any recognized student organization providing leadership during the 2010-2011 academic year. Student Organizations must be registered with the Office of Student Activities & Leadership. Members must be an undergraduate or graduate student enrolled for the current academic year.

Criteria: The Prairie View A&M University President's Cup Award will be bestowed upon recognized student organizations that have positively contributed to campus life of The Hill, exhibits the true spirit of the "PVAMU Panther Pride", and whose members exemplify the essence of the "PV Man/ PV Woman". (Please review "President's Cup Award Information" page, <http://www.pvamu.edu/pages/798.asp>)

- 1) An in-depth explanation about why you are nominating this organization for an award.
- 2) Question(s) to be answered by nominator: What has the student organization accomplished during the past year to deserve this recognition? Describe how the organization functions as a work group. Describe how the student organization works with other student organizations, University departments, or community agencies.
- 3) Documents describing the programs, events, service and philanthropic activities. (e.g., printed flyers, electronic communication, evaluations, promotional items, etc.).

Outstanding Student Organization

Eligibility: Any recognized student organization providing leadership during the 2010-2011 academic year. Student Organizations must be registered with the Office of Student Activities & Leadership. Members must be an undergraduate or graduate student enrolled for the current academic year.

Criteria: This award is given to the student organization that has a consistent commitment to service through organized activities, events and programs that have had a significant impact on the quality of campus life while creating a lasting legacy at PVAMU.

- 1) An in-depth explanation about why you are nominating this organization for an award.
- 2) Question(s) to be answered by nominator: What has the student organization accomplished during the past year to deserve this recognition? Describe how the organization functions as a work group. Describe how the student organization works with other student organizations, University departments, or community agencies.

Outstanding Student Organization Program

Eligibility: Program occurred during the 2010-2011 academic year. Sponsoring student organization must be registered with the Office of Student Activities & Leadership. Members must be an undergraduate or graduate student enrolled for the current academic year. Program was student initiated, directed, and implemented.

Criteria: Award presented to an organization for a program that is recognized for its excellence through exceptional implementation and presentation that exhibits its contribution and commitment to the quality of student life.

- 1) An in-depth explanation about why you are nominating this program for an award.
- 2) Question(s) to be answered by nominator: What contributions did this program make to PVAMU? How has this program contributed to a better living and/or learning environment for the community it targeted? What makes this program stand out from others? Why is this program worthy of this recognition?
- 3) Documents describing the program (e.g., printed flyers, electronic communication, evaluations, promotional items, etc.).

Outstanding Educational Program

All nominations must be typed to be considered

Eligibility: Program occurred during the 2010-2011 academic year. Sponsoring student organization must be registered with the Office of Student Activities & Leadership. Members must be an undergraduate or graduate student enrolled for the current academic year. Program was student initiated, directed, and implemented.

Criteria: Award presented to an organization that has presented an exceptional educational program that addressed a topic or issue with the goal of educating the campus community.

- 1) An in-depth explanation about why you are nominating this program for an award.
- 2) **Question(s) to be answered by nominator:** What contributions did this program make to PVAMU? How has this educational program contributed to a better living and/or learning environment for the community it targeted? What makes this program stand out from others? Why is this program worthy of this recognition?
- 3) **Documents** describing the program (e.g., printed flyers, electronic communication, evaluations, promotional items, etc.).

Outstanding Service Award

Eligibility: Program occurred during the 2010-2011 academic year. Student Organizations must be registered with the Office of Student Activities & Leadership. Members must be an undergraduate or graduate student enrolled for the current academic year. Program was student initiated, directed, and implemented.

Criteria: Recognizes a student organization that made a meaningful contribution to the surrounding community through service. Addressed an existing problem, was committed to working with and for others and successfully inspired and motivated others to act.

- 1) An in-depth explanation about why you are nominating this organization for an award.
- 2) **Question(s) to be answered by nominator:** How has the student organization made an impact on the community it serves? Briefly describe the organization's program/event. How has the program/event significantly contributed to PVAMU and/or the surrounding communities through service? In what ways has the organization demonstrated initiative, creativity, and perseverance in seeking ways to address an existing problem or to motivate others to act through service?
- 3) **Documents** describing the program (e.g., printed flyers, electronic communication, evaluations, promotional items, etc.).

Outstanding Student Organization Leader/The Alma Mater Award

Eligibility: Any enrolled student providing leadership to a registered and recognized student organization at PVAMU during the 2010-2011 academic year.

Criteria: Recognizes a student leader who provided exemplary service, commitment, and strong leadership to a student organization and PVAMU. Made a meaningful contribution to members of the organization. Motivated the group. Made him/herself available to student organization members and brought out strengths and talents of individuals in the group. Exemplified integrity in all words and actions. Demonstrated initiative by seeking ways to challenge the present and enrich the future.

- 1) An in-depth explanation about why you are nominating this student for an award.
- 2) **Question(s) to be answered by nominator:** Please describe one particular example/situation reflective of this individual's leadership qualities. What particular quality distinguishes this individual from other outstanding student leaders who meet the criteria for this award? What contribution(s) has this student made to PVAMU that deserves recognition? In what ways is PVAMU better because of this student's contribution(s)?
- 3) **List** of student leader's involvement on campus and in the community.

Leadership Legacy

Eligibility: An enrolled student who has provided leadership to a registered and recognized student organization at PVAMU for multiple semesters.

Criteria: Recognizes a student leader whose long-term dedication and commitment has made a positive impact on sustaining the visibility of a student organization. Presented to a long-standing member of the organization that has left a positive mark on the group and at PVAMU.

- 1) An in-depth explanation about why you are nominating this student for an award.
- 2) Question(s) to be answered by nominator: Please describe how this individual has contributed to the success of the student organization. What mark has this individual left within the organization, and how will it be sustained when he or she is no longer a part of the group? How has this individual encouraged leadership in other members of the group?
- 3) List of student leader's involvement on campus and in the community; include all position/roles the individual has provided to the student organization.

Quiet Influence / Unsung Hero

Eligibility: Any enrolled student member of a registered and recognized student organization at PVAMU during the 2010-2011 academic year.

Criteria: Recognizes a student that puts his/her heart and soul into everything he/she does, but often goes unrecognized, works "behind the scenes," goes above and beyond typical requirements of a student organization member.

- 1) An in-depth explanation about why you are nominating this student for an award.
- 2) Question(s) to be answered by nominator: What role does this individual play in the organization? Why is this individual an "unsung hero" or "quiet influence" within the organization? Please describe. What has this individual done to inspire members of the group? How does this individual go above and beyond the call of duty? What would the group be like if the individual was not a part of it?
- 3) List of student's involvement within the organization and contributions the individual has made within the group.

Outstanding New Advisor

Eligibility: Recognized student organization advisors only. Leadership/service occurred during the 2010-2011 Academic year. Student Organizations must be registered with the Office of Student Activities & Leadership. Members must be an undergraduate or graduate student enrolled for the current academic year. The individual must have a PVAMU e-mail address.

Criteria: Recognizes an advisor in his/her first or second year advising a student group who provides outstanding support for the organization in all situations and gives organization members fresh ideas that enhance their learning.

- 1) An in-depth explanation about why you are nominating this advisor for an award.
- 2) Question(s) to be answered by nominator: What personal qualities make the individual an outstanding student organization advisor? What role does the advisor play within the organization? What has the individual brought to the student organization as advisor? Please describe. What impact has this individual had on the organization?
- 3) List the number of years the individual has served as advisor to the organization.

Advisor of the Year

Eligibility: Recognized student organization advisors only. Leadership/service occurred during the 2010-2011 academic year. Sponsoring student organization must be registered with the Office of Student Activities & Leadership. Members must be an undergraduate or graduate student enrolled for the current academic year. The individual must have a PVAMU e-mail address.

Criteria: Recognizes an advisor who has at least three years experience as a student organization advisor at PVAMU and has exceeded the expectations of organization advisors. Has had a positive impact on a student organization and the University community. Demonstrates strong advising skills, is readily available to students, and takes great strides to help the organization's leaders.

- 1) An in-depth explanation about why you are nominating this advisor for an award.
- 2) Question(s) to be answered by nominator: What personal qualities make the individual an outstanding student organization advisor? Please illustrate these by describing a particular situation in which the individual demonstrated these qualities and skills. What is the most memorable thing this individual has done for the student organization? What impact has this individual had on the organization?
- 3) List the number of years the individual has served as advisor to the organization.

Timeline

- April 2011 Applications made available online at <http://www.pvamu.edu/pages/798.asp>
- April 26, 2011 All completed nominations must be submitted by 5:00 p.m. to the Office of Student Activities & Leadership, MSC RM 221, or by e-mail to dmsimmons@pvamu.edu
- May 3, 2011 Recognized Student Organization Awards Program and reception beginning at 6:00 p.m. in the Willie A. Tempton, Sr. Memorial Student Center Ballroom, 2nd Floor

Awards and Recognition

Student Organization and individual award recipients will receive a plaque in recognition for a job well done.

Helpful Suggestions for Nominators

“He or she is such a good student!”: While it is important that our student leaders maintain a high level of academic excellence, these awards do not use this as criterion to determine recipients. A student leader should be able to balance his/her classroom experience with co-curricular activities. The ability to do this sets a good example to others and to the PVAMU community. You can be specific in addressing academic successes; however, it is more important to recognize the nominee’s balance between student life and academic pursuits.

Educate others about the nominee or the student organization: When you are assembling the nomination it is easy to assume that those on the committee will “know” all about the nominee or the student organization. Assume that the selection committee is not familiar with the nominee or the student organization, and attempt to articulate to the committee why this individual or organization deserves to be recognized. This approach will allow you to gather factual, clear information that will help the committee make educated/informed decisions.

Triple check your nomination: The biggest difficulty the selection committee faces is receiving nominations that are incomplete, missing information, or that do not answer the questions with significant detail or clarity. Make sure each nomination has the proper information needed for consideration. The nomination, including supporting documents and letters, must be typed and legible! It would be helpful to proof read your nomination a few times before submitting it to the committee. Please also make sure you have all the required materials; if something is missing, the nomination will not be considered.

Help is available!: If you have questions about submitting a nomination, please contact the Office of Student Activities & Leadership. If you feel strong enough about an individual or an organization to nominate them, please contact the Office of Student Activities & Leadership for any assistance, clarification, or to answer questions regarding the process.

Denise Simmons
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Prairie View A&M University
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