

Registration Information for Returning Students (Sophomore, Junior, & Senior) with TSI or DEAC Review Holds

Effective September 1, 2003 the Texas Academic Skills Program (TASP) legislation was repealed and replaced by the Texas Success Initiative (TSI).

Procedures

1. Student verifies that all other registration holds other than TSI or DEAC Review have been waived or removed before proceeding to the TSI Office, Delco Building, Room 137.
2. Registration in the appropriate developmental courses will be made by a member of the TSI staff. Once registration is made into the developmental course(s), the student will proceed to their designated departmental advisor for registration into all other courses.

Note: New controls in SIS prevent departmental advisors from dropping developmental courses.

3. Should a student need to add/drop a developmental course due to conflicts with other required courses, they must have an add/drop form **signed by their departmental advisor**. Students and advisors should ensure that the sections chosen are open and that another section of the developmental course is selected for registration.

REMINDERS FOR STUDENTS AND DEPARTMENTAL ADVISORS:

1. Students with TSI holds are restricted to taking no more than 16 hours per semester. Students with DEAC holds are restricted to taking no more than 12 hours per semester.
2. Students with TSI holds cannot register in 3000/4000 level courses until all TSI requirements have been met. The SIS system will not allow registration into these courses.

NOTE: Developmental course requirements will be met first. Add/drop forms that do not take all developmental course hours into consideration will not be processed.

NOTE: Students are advised to call their departments to ensure that advisors are available to advise them and sign advisements cards.

NOTE: Students without signed add/drop forms will be sent back to their department.

NOTE: If you receive a payment plan for a Past Due Balance, this hold is placed on a daily basis. For example, if you receive an approval for a payment plan on Monday, then before you can register on Tuesday you must ask the Fiscal Office to release the hold again.