

PRAIRIE VIEW A&M UNIVERSITY APPLICATION FOR GRADUATION

(Return completed and approved application to Office of the Registrar)

Fees: \$25.00 Undergraduate \$35 Master's Candidates \$55 Ph.D. Candidates

You will be billed the applicable fee. These fees are non-transferable and non-refundable.

Circle the semester in which you will finish all requirements:

Student ID: _____ **FALL** **SPRING** **SUMMER** **YEAR** _____

Carefully PRINT your name EXACTLY as it is to appear on your diploma and listed in the Commencement booklet, using upper and lower case letters. YOUR FIRST AND LAST NAME MUST MATCH UNIVERSITY RECORDS (this can be viewed on Panthertracks).

Student's Name: _____
First Name
Middle Name/Initial
Last Name

E-Mail: _____ **Daytime Phone:** _____

Mailing Address: _____

If your mailing address in Panthertracks differs, may we update it? Yes No

- State reporting requires the collection of information regarding undergraduate candidates for graduation. Please indicate whether your parents or legal guardians graduated from college: Yes No
- Did you receive notice of the Undergraduate Tuition Rebate? Yes No (If no, refer to the University Undergraduate Catalog)
- Are you currently enrolled here at PVAMU? Yes No (If no, absentia fee required, \$15 resident & \$17.50 non-resident)
- Are you currently taking any courses at another institution that will apply to this degree? Yes No
- Please list the institution and course(s): _____
(If yes, you must have your official transcript with the final grade sent to PVAMU to participate in the commencement exercise).

- Have you taken or planning to take any CLEP tests to meet degree requirements? Yes No
- Please list the course(s): _____
- For Graduate Candidates only: Undergraduate degree received from: _____ Year _____

By signing this application, I understand that I must meet all requirements as stated in the University Catalog or I will not be permitted to participate in the Commencement exercise or receive my degree. I further understand that I must contact the Office of Student Financial Services for exit loan counseling if I received financial aid during my enrollment at PVAMU. If I do not graduate, I understand that I must reapply. In addition, if any of the above information changes, it is my responsibility to notify the Office of the Registrar.

Applicant's Signature **Application Date**

SECTION BELOW TO BE COMPLETED BY ACADEMIC ADVISOR AND DEPARTMENT HEAD OR DEAN:

Degree Sought: _____ **Major:** _____ **Minor:** _____ **Area of Concentration:** _____ **Second Major:** _____

Please check if requirements have been met: (if not checked, please comment below)

<input type="checkbox"/> No missing grades from prior semesters	<input type="checkbox"/> Required GPA (U – 2.0; G – 3.0)
<input type="checkbox"/> GRE/GMAT Scores in SIS (Graduate only)	<input type="checkbox"/> Previously attended college/univ. transcripts on file
<input type="checkbox"/> No 'I' or 'IP' grades	Comment: _____
<input type="checkbox"/> Thesis/Dissertation Title: _____	

By approving this application, I certify that the applicant has met graduation requirements pending successful completion of the current semester.

Office Use Only

Received by	Date
_____003 _____007 _____117 _____119 ____432	

Advisor's **Department Head/Dean's** **Date**
Initials **Signature**