



Transcript Request Form (TRF)
Prairie View A&M University
P. O. Box 519, MS 1002
Prairie View, TX 77446-0519
TP (936) 261-1000 FAX (936) 261-1051

(Note: This form is to be used only by student's whose last semester of attendance was prior to the Fall 1993. All other students should order transcripts on-line via Panthertracks (<http://panthertracks.pvamu.edu>.)

Student Name & Mailing Address	_____

Mail Transcript To	_____

Required Information:

	<p>All admission requirements, fiscal and financial aid obligations must be met before transcripts are released. Transcripts may be released only with the student's written authorization. ALLOW at least 3 to 5 weekdays for processing, except during peak periods when at least 10 weekdays will be required for processing.</p> <p>YOU are responsible for being aware of the correctness of your records before you order copies. YOU are responsible for the accuracy of the addresses you supply.</p> <p>Requests made by fax or mail will only be mailed.</p> <p>Any transcript that we provide to the student will indicate "ISSUED TO STUDENT". Some institutions/agencies do not consider these to be official. Be sure to check with the institution/agency that wants the transcript to see what they consider to be official.</p>										
Student I.D. or Social Security Number											
Birth Date (MM/DD/YY) <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 10%;">MO</td> <td style="width: 10%;">YR</td> <td style="width: 10%;">TO</td> <td style="width: 10%;">MO</td> <td style="width: 10%;">YR</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>		MO	YR	TO	MO	YR					
MO		YR	TO	MO	YR						
Dates Attended PVAMU											
Other Names Used at PVAMU											
Daytime Telephone No.											
Date of Request											
Student's Signature _____ <small>Number of copies (Limited to 5 transcripts per day and up to 50 transcripts per semester.)</small>											
Type of Transcript: (Select all that apply)											
<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Certification											
Office Use Only											
	Processed by: _____ Date: _____										