

PRAIRIE VIEW A & M UNIVERSITY
REINSTATEMENT PROCESS
September 16 – September 25, 2009
Fall 2009

In order to ensure accurate and timely reinstatement to Prairie View A&M University you must present this form to the applicable department(s) indicated below. If approvals from the departments are not received and noted, the Registrar will not reinstate the courses.

| <u>STEP</u> | <u>DEPARTMENT</u> | <u>PROCESSED BY</u> | <u>DATE</u> |
|-----------------|--|---------------------|-------------|
| 1a. | Financial Aid (MSC 3 rd floor) | _____ | _____ |
| (And/or) | | | |
| 1b. | Treasury Services (Cashier's Window- W. R. Banks Building) | _____ | _____ |

NOTE: This form **MUST** be completed to be officially reinstated and submitted to one of the departments above.

Student Information

I hereby request reinstatement for the Fall 2009 semester:

| | | |
|-------------------------------|----------------------------|--------------------------|
| Student's Name (Print) | Student ID No. | Daytime Phone No. |
| Date: | Student's Signature | |

-----Official Use Only-----

COURSE(S) TO REINSTATE: _____

REGISTRAR'S OFFICE: _____

ENTRY DATE: _____ **COUNT OR DO NOT COUNT**

Complete Student Information portion of this form and mail with payment to:

*Treasury Services
P.O. Box 519; Mail Stop # 1329
Prairie View, Texas 77446-0519*