

**PRAIRIE VIEW A&M UNIVERSITY  
OFFICE OF THE REGISTRAR  
P. O. Box 519; MS 1002  
Prairie View, Texas 77446  
Voice: (936) 261-1000 Fax: (936) 261-1051**

**DUPLICATE DIPLOMA ORDER**

The following information is needed to process a request for a duplicate diploma(s).

Student's Name:

(use only names that we have on your records)

\_\_\_\_\_

\*Student's Name while attending PVAMU:

\_\_\_\_\_

SSN or Campus-Wide ID:

\_\_\_\_\_

Dates of Attendance

\_\_\_\_\_

Degree earned, semester and year it was earned:

\_\_\_\_\_

Mailing Address to Mail Diploma:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Daytime Telephone No.:

\_\_\_\_\_

**NOTE:** Prairie View A&M University will print the name of record under which the degree was originally awarded.

**NOTE:** There is a processing fee of \$30. Make check or money order payable to Prairie View A&M University or call Treasury Services at (936) 261-1903 Monday-Friday 9 am – 3 pm to pay with a credit card after you have faxed the form to us.

Student's Signature

Date

**REGISTRAR'S USE ONLY:**

Degree, Date & Name Confirmed

Registrar's Office Staff

Date

Approval to Print Diploma:

Registrar's Signature

Date

Diploma Printed by:

Registrar's Office Staff

Date