

2. Agency Code 715		STATE OF TEXAS Records Retention Schedule				SLR 105 <i>Form SLR 105C must accompany this form.</i>		
		3. Agency Name Prairie View A&M University (A Part of The Texas A&M University System)				Page	89 of 92	
4. Records Series Item No.	5. Agency Item No.	6. Record Series Title	7. Retention Period			8. Archival		10. PVAMU Official Record Custodian
			Agency	Storage	Total	9. Remarks		

		<u>STUDENT RECORDS</u> Section 6.5 - Family Educational Rights and Privacy Act Data/Documents				
	06.500.10	Requests for Formal Hearings	AC		AC	AC=Terminate at same time as pertinent student record Director of Student Services
	06.501.10	Requests and Disclosures of Personally Identifiable Information	AC		AC	AC=Terminate at same time as pertinent student record Registrar
	06.502.10	Student Requests for Nondisclosure of Directory Information	AC+1		AC+1	AC=Date submitted Registrar
	06.503.10	Student Statements on Content of Records Regarding Hearing Panel Decisions	AC		AC	AC=Terminate at same time as pertinent student record Director of Student Services
	06.504.10	Student's Written Consent for Records Disclosure	AC		AC	AC=Until terminated by the student, or terminate at same time as pertinent student record Registrar
	06.505.10	Waivers for Rights of Access	AC		AC	AC=Until terminated by the student, or terminate at same time as pertinent student record Registrar
	06.506.10	Written Decisions of Hearing Panels	AC		AC	AC=Terminate at same time as pertinent student record Director of Student Services

Retention Code AC – After Closed, Terminated, Completed, Expired, Settled AV – Administrative Value	CE – Calendar Year End FE – Fiscal Year End	LA – Life of Asset MO – Months	PM – Permanent US – Until Superseded	Archival Codes A – Retain in Archives R – Review by Archivist
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