

2. Agency Code 715		STATE OF TEXAS Records Retention Schedule					SLR 105 <i>Form SLR 105C must accompany this form.</i>	
		3. Agency Name Prairie View A&M University (A Part of The Texas A&M University System)					Page	88 of 92
4. Records Series Item No.	5. Agency Item No.	6. Record Series Title	7. Retention Period			8. Archival		10. PVAMU Official Record Custodian
			Agency	Storage	Total	9. Remarks		

		<u>STUDENT RECORDS</u> Section 6.4 - Publications, Statistics, Institutional Reports					
	06.450.10	Catalogs	PM		PM		Associate Provost & Associate VP for Academic Affairs
	06.401.10	Commencement Program	PM		PM		Director of Library Services
	06.402.10	Degree Statistics	PM		PM		Registrar
	06.403.10	Enrollment Statistics	PM		PM		Registrar
	06.404.10	Grade Statistics	PM		PM		Director of Institutional Research
	06.405.10	Racial/Ethnic Statistics	PM		PM		Director of Institutional Research
	06.406.10	Schedule of Classes (institutional)	PM		PM		Registrar

Retention Code AC – After Closed, Terminated, Completed, Expired, Settled AV – Administrative Value	CE – Calendar Year End FE – Fiscal Year End	LA – Life of Asset MO – Months	PM – Permanent US – Until Superseded	Archival Codes A – Retain in Archives R – Review by Archivist
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