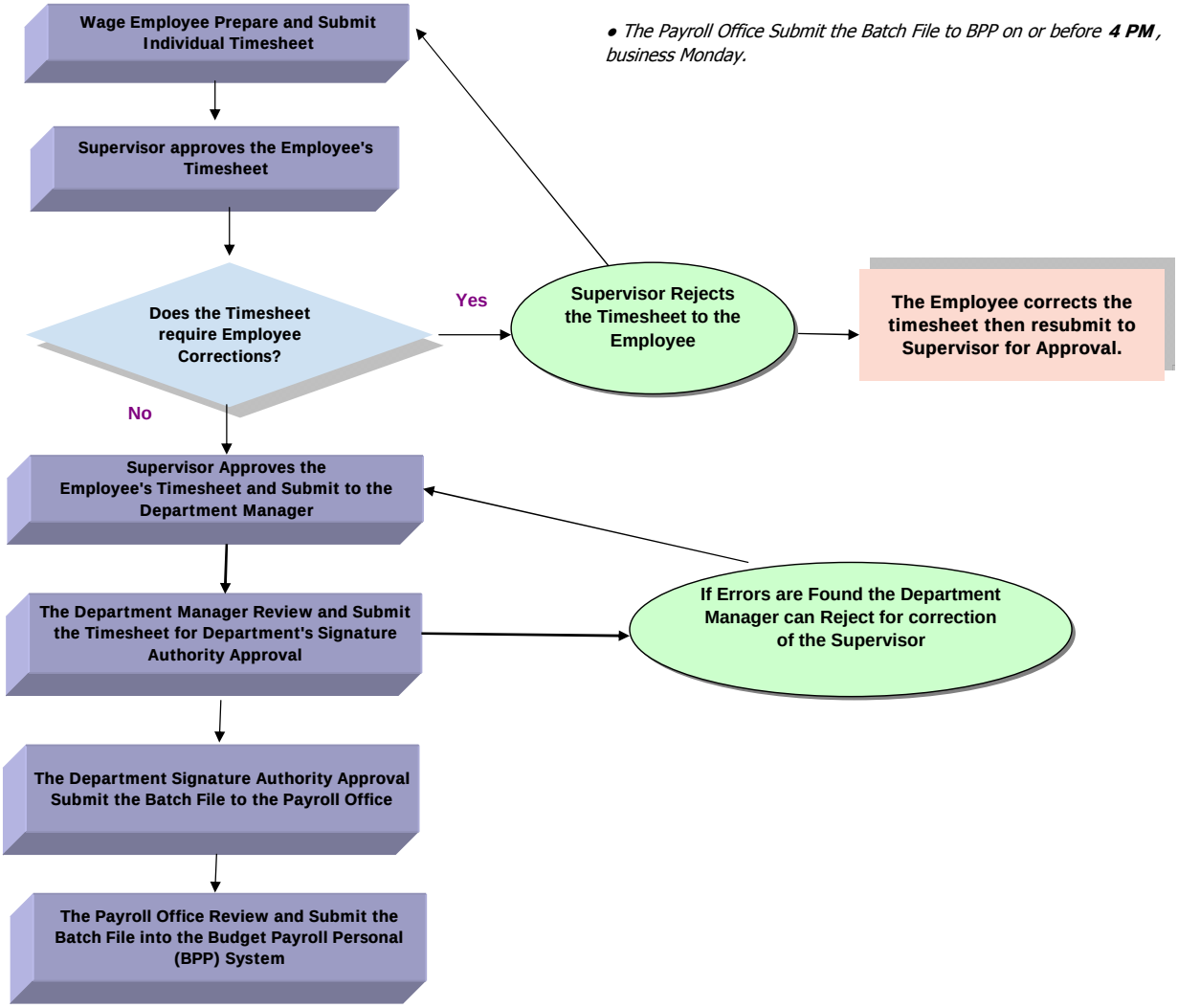
"Time Traq"
Processing Flowchart

Processing Time Overview
Deadlines

- *Department Approvals Submits Timesheets to the Payroll Office on or before 12* ***PM****, business Friday.*
- *The Payroll Office Submit the Batch File to BPP on or before* ***4 PM****, business Monday.*



Prepared by: TNW

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