**Historically Underutilized Business Subcontracting Plan (HSP)**

(for projects estimated value of $25,000 - $84,999)

**THIS FORM MUST BE RETURNED WITH THE SOLICITATION DOCUMENT RESPONSE (3 PAGES)**

VENDORS PLEASE NOTE: Failure to submit this HUB Subcontracting Plan with your solicitation document response will result in the disqualification of your solicitation document response.

Texas A&M University System has determined that there is a reasonable expectation to subcontract a portion of the Solicitation document award. All proposers shall make a good faith effort to subcontract and this effort shall determine eligibility of the solicitation document. Lack of effort, as determined by TAMUS, may result in the disqualification of your solicitation document.

1. You must demonstrate your good faith effort to subcontract with Texas HUBs by completing the following:
   a. Did you divide the contract work into reasonable lots of portions to the extent consistent with prudent practices?
      - [ ] YES  
      - [ ] NO
   b. Did you notify HUBs of the work that you intend to subcontract?
      - [ ] YES  
      - [ ] NO
   c. Did you advertise the HUB subcontracting opportunities in a general circulation, trade association, and/or minority/woman-owned focused media concerning the opportunities?
      - [ ] YES  
      - [ ] NO
   d. If you answered NO to item c, how were the HUB subcontracting opportunities advertised?
      - Phone  
      - Fax  
      - Email  
      - Other
   e. If you selected a non-HUB subcontractor through means other than competitive bidding, provide written justification of the selection process: (attach any additional documentation as necessary)
   f. The ordering agent is hereby delegated the authority to monitor, assess and enforce all provisions related to any resultant procurement. 1) All forms referenced are located at [http://www.gsc.state.tx.us/hubbid/forms/index.html](http://www.gsc.state.tx.us/hubbid/forms/index.html). 2) The new HUB rules are available electronically at [http://info.sos.state.tx.us](http://info.sos.state.tx.us).

2. My subcontracting plan is listed below:

<table>
<thead>
<tr>
<th>Name of Subcontractor</th>
<th>Is Subcontractor a HUB? Y or N</th>
<th>Expected % of Contract</th>
<th>Estimated Dollar Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;HUB PLAN SUBMITTED&quot;</td>
<td></td>
<td>ON THE FOLLOWING</td>
<td>PAGES&quot;</td>
</tr>
</tbody>
</table>

Note: You must indicate which of the above subcontractors are certified Texas HUBs. For additional subcontractors, please use additional sheets.

3. I am not subcontracting any portion of this contract. My reasons are listed below. (Attach additional information, if necessary.) See vendor affidavit on the following pages.

4. Are you certified as Texas HUB? [ ] Yes [ ] No  TBPC VID/Certificate No.:________________________________________

Print Company Name:________________________________________

Print Contract Name:________________________________________

Bidder/Proposer/Consultants Signature:_________________________ Date:________________________

Project Name and Number:____________________________________

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### HUB Subcontracting Plan
(for projects estimated between $25,000 - $84,999)

**Directions:** List only registered/unregistered HUBs Subcontracts in the applied category.

<table>
<thead>
<tr>
<th>Contract Categories</th>
<th>List HUB Vendor Only</th>
<th>Esti. % of Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division 2 - Site Work</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 3 - Concrete</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 4 - Masonry</td>
<td></td>
<td></td>
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<tr>
<td>Division 5 - Metals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 6 - Thermal Protection</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 7 - Doors and Windows</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 8 - Finishes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 9 - Specifications</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 10 - Equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 11 - Furnishing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 12 - Special Construction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 13 - Conveying System</td>
<td></td>
<td></td>
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<tr>
<td>Division 14 - Mechanical</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 15 - Electrical</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total HUB Participation %</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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Prairie View A&M University  
Construction & Planning Office  
HUB Subcontracting Plan  
(for projects estimated value between $25,000 - $84,999)

HUB SUBCONTRACTING PLAN  
Historically Underutilized Business (HUB)

Non-Subcontractors Affidavit (NON-SUB-AFF)

Document completed as a provision of the contract after the contract has been awarded to be compliant with the HUB Subcontracting Plan - form to be reported during period (month) when subcontractors have not been used).

Contractor Name:________________________________________________________

Name of Project:________________________________________________________

PVAMU Project No.:___________  Date of Award:______________________________

In accordance with the HUB Subcontracting Plan, I ____________________________, an authorized representative of ________________________________ Company certify that during this reporting period, NO subcontractors have been used on this contract.

________________________________________  ____________________________
Signature of Contractor/Vendor  Date