

Prairie View A&M University
FALL 2012
STUDENT TEACHING CHECKLIST

NAME: _____

LAST 3 DIGITS OF STUDENT ID: _____

To student teach, the following information must be submitted to the Student Teaching Office on or before Friday, April 20, 2012.		YES	NO	COMMENTS
1.	Copy of Driver's License (FRONT and BACK)			
2.	Student Teaching Application (Must be TYPED and SIGNED)			
3.	Banner Registration Form: Advisor signature indicating correct student teaching course(s) per degree plan.			
4.	Official Transcripts from all Academic Institutions to include transfer grades.			
5.	Completed Degree Plan to include grades received and semesters taken(EX: Fall 2011) Signed by Advisor.			
6.	Degree Program Approval Form (Signed by Advisor and Dept. Head) to include your GPA for each program area.			
7.	Copy of 4 (CUIN) Validation forms for required field experiences.			
8.	Documentation that Representative TExES content and pedagogy (PPR) licensure examinations have been taken and passed with a score of at least 90%.			
9.	Documentation of TExES Preparation Review Hours (Minimum of 12 hours - Content-6 hrs and PPR-6 hrs) Signed by TExES Coordinator			
10.	Copy of Professional Resume.			
11.	Copy of TB test results (No more than six months old).			
12.	Printout of successful completion of <u>online</u> Graduation Application signed by Advisor.			
13.	Criminal History Form for school district where student teaching will take place. (Student Teaching Office)			

NOTE: Interdisciplinary Studies majors - Please verify with the Curriculum and Instruction department that your Admission to Teacher Education Letter and all substitution forms are in your file.

NOTE: All Secondary majors - Please provide copies of all Substitution forms from your department along with this packet and verify with the Curriculum and Instruction department that a copy of your Admission to Teacher Education letter is in your file.

FOR OFFICE USE ONLY:

Verification of Admissions to Teacher Education letter and Substitution forms: (**please initial below**)

Letter _____

Substitutions _____