Meeting was called to order by Dr. Douglas M. Butler, Acting Department Head. Dr. Butler shared information regarding the Professional Educator Portfolio (PEP) and the True Outcomes Program. Four categories were identified to grade assignments in the PEP: Target, Acceptable, Unacceptable, Comments.

Dr. Pelphrey, Assistant to the Dean, suggested that every assignment have a rubric. Dr. Green shared a copy of a rubric used in the ATCP. Dr. Hansen pointed out that a rubric can have multiple parts. Dr. Ndubuike posed the question if there should be a rubric for each assignment. Dr. Plelhrey responded –Yes.

Dr. Pelphrey pointed out that students will continue to revisit their portfolios. There need to be a rubric for the entire portfolio. The students will need the rubric to complete the program. In as such, students can revise artifacts within in the PEP, so that the work can be re-graded

Dr. Booker requested a consultant to work with C&I faculty on the SPA reports. All students should complete their resumes and include it in their PEP in True Outcomes.
Dr. Pelphrey also suggested the formatting of the syllabi. Dr. Booker wanted to know if the course syllabus be given out on Monday, January 14, 2008. Dr. Pelphrey was asked to forward a copy of the syllabus template.

Meeting was continued to Room 305, where Drs. Hansen, Mason and Butler walked the faculty through True Outcomes.

Dr. Hawkins motioned the meeting to be adjourned. Dr. Hansen carried the motion.

Respectfully Submitted, 

Dr. Debra J. Johnson

January 16, 2007
Faculty Meeting

Date___________________________

Faculty in Attendance

Mr. Willie Adams______________________________________________

Dr. Clarissa S. Booker___________________________________________

Dr. Douglas M. Butler___________________________________________

Dr. L. Irene Duke_______________________________________________

Dr. Judith Hansen_____________________________________________

Dr. Mary S. Hawkins___________________________________________

Dr. Debra J. Johnson (DJ)________________________________________

Dr. Edward Mason_____________________________________________

Dr. Darlington Ndubuike_________________________________________

Dr. Kaarin Perkins_____________________________________________