I. The University Research Tour – 2008 - 2009

Introduction

Key Terminology Differentiation
  Research
  Development
  Sponsored Programs
  Institutional Effectiveness
  Student Learning Outcomes
  Evaluation
  Assessment

II. Infrastructure Development and Enhancement

Define and Prioritize Research, Development, and Sponsored Program Capabilities and Needs (Complete Research Benchmark and Personnel Capability Forms)

College/School/Center/Institute/Department/Program

Define Funding Needs for the Unit
  Outline Themes of currently funded activities
  Document Capabilities of Faculty, Professional and Support Personnel
  NOTE: File each individual with the Community of Science – http://

Differentiate Among Funding Options
  Research
  Development
  Sponsored Programs

Identify Internal Funding Options

Identify External Funding Opportunities
  Federal, State, Private (Foundations, Business, Industry)
III. Strategic Plan Development

Conduct SWOT Analysis/Environmental Assessment for each Program in the Unit – Teaching, Research, Service

Complete Crosswalk of the following:
   System, University, and Unit
   Mission
   Vision
   Core Values (Conceptual Framework)
   Imperatives/Goals
   Objectives

Complete Review of System, University, and Unit Implementation Strategies

Identify Additional External Controlling Variables
   Expectations of Major external funding sources
   Closing the Gaps
   LBB Performance Expectations
   OCR Priority Plan
   Regional Institutional Accreditation (SACS with focus on Effectiveness in Student Learning Outcomes)
   Specialized Accreditation Bodies
   Others critical to the Unit

Identify Resource Needs – Human/Material
   Correlate resource needs with priorities of potential funding sources

Identify Methods of Program Evaluation and Assessment (Direct/Indirect)

IV. The Grant Writing Process: PVAMU Procedures

Using A Grant Writing Template
   Note: TAMU, Office for Proposal Development Website
   PVAMU Faculty Development Workshops

Intent to Submit Proposal for External Funding

Identify Office for Grant Manager – OSP or PVAMRF
   NOTE: The services provided by each Office are noted on the Intent to Submit Form

Complete Appropriate Research Regulatory Compliance Committee Review
   Institutional Animal Care and Use Committee (IACUC)
   Institutional Biosafety Committee (IBC)
   Institutional Review Board (IRB)
   NOTE: Protocol applications are due to the Office of Research Regulatory Compliance by the 15th of each month.
   Applications will be available via the Research and Development Website SOON.