TAKING OBJECTIVE TESTS

READ DIRECTIONS

- tell number of questions
- identify format of answers
- special instructions

BUDGET YOUR TIME

- preview exam
- check point value of each question
- pace yourself
- include review time

ANSWER EASIEST QUESTION FIRST

STRATEGIES FOR MATCHING TESTS

- read directions
- work from one side
- answer questions you’re sure of first
- eliminate and cross of alternatives
- recheck your work

STRATEGIES FOR TRUE-FALSE TESTS

- read directions
- identify key words or phrases
- underline word or words that make a statement false
- read statements containing negative words carefully
- statements containing qualifying words are usually true
- statements containing absolute words are usually false
STRATEGIES FOR MULTIPLE CHOICE TESTS

- read question and all of the answers before selecting the correct answer
- work to eliminate incorrect alternatives
- connect stem of the question to each alternative and then treat statement as true-false item
- read the question, cover the alternatives, and think of answer
- use caution when “all of the above” and none of the above are included as choices

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