



# PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

July 7, 2006

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY06-37

Distributed via Campus Email

To: Faculty and Staff

From: Mary Lee Hodge  
Vice President for Business Affairs

Re: Implementation of Password Policy

Last week IT services implemented measures to enforce the recently announced Prairie View A&M University password policy (Policy number 40.15 in the University Administrative Procedures Manual or electronically available in the Policy Library of the Business Affairs web page <http://www.pvamu.edu/pages/1349.asp>). The implemented change requires everyone to change their passwords to a strong password as specified in the policy. To clarify and provide assistance, IT Services has set up several hot-lines to help you through the change.

For assistance with password related issues during this change-over period, please contact Desktop Support personnel at the numbers listed below. This plan does not circumvent the use of the PVAMU Helpdesk; rather, it is designed to help facilitate the process. It is anticipated that any outstanding issues related to strong passwords can be resolved over the few days. Should additional time be required, these support services will be extended.

Support Services are available July 10-12, 2006 from 8:00 a.m. to 5:00 p.m. **Service contact numbers are: 936-261-9325 and 936-261-9334.**

Should you need assistance outside of these scheduled times, please contact the PVAMU Helpdesk: (On-Campus 936-857-2525) (Off-Campus 1-877-254-1752 Toll Free).