



PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

February 2, 2006

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY06-10

Distributed via Campus Email

MEMO TO: University Faculty, Staff and Students

FROM: Mary Lee Hodge
Vice President for Business Affairs

RE: Office Closure for BPP Training

The Office of Budgets/Payroll will be attending the B/P/P System Training in College Station on Monday, February 6 and Tuesday, February 7, 2006.

A staff member will be available to receive incoming documents. Normal office operations will resume Wednesday, February 8, 2006.