



PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

February 1, 2010

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY10-47

Distributed via Campus Email

To: University Faculty & Staff
From: Mary Lee Hodge, Vice President for Business Affairs
Re: Reorganizational Changes within Business Affairs

Effective February 1, 2010, the Division of Business Affairs will make some reorganizational changes. The changes will affect the current Financial Accounting, Reporting & Procurement Office; Budget & Reconciliations Office; Project Management and Information Security Office; VOIP & Web Services; and the Office of Compliance.

The current Office of Financial Accounting, Reporting and Procurement will be renamed the Financial Administration Office.

- Mr. Rod Mireles will be promoted to Associate Vice President for Financial Administration and will now manage Financial Accounting, Procurement, Contracts, Fixed Assets and two additional departments of Budget and Reconciliations.
- Within this same unit, the current office of Contracts and Procurement will be renamed to the Office of Procurement, Contracts and Reconciliations. Ms. Wilma Kay Peavy will manage this unit as the Director of Procurement, Contracts and Reconciliations.
- Mr. Randy Millin will now supervise the Contract Office as well as continue as a Procurement Specialist. His new title will be Contract Supervisor & Procurement Specialist.
- Ms. Marie Robinson will serve as Financial Associate for the Procurement, Contracts and Reconciliations Office.

The Office of Budget & Reconciliations will be split, with the Budget Office reporting directly to the Office of Financial Administration and the Reconciliation Office reporting to the Office of Procurement, Contracts and Reconciliations.

- The current director, Ms. Betty Ricks, will transfer to the Office of Academic Affairs as the Director for Academic Financial Affairs.

The current Banner (Project Management), Telecommunication and Web Service Offices will be combined and renamed the Business Affairs Information Resources Office.

- Mr. Midhat Asghar will be promoted to the Director of Business Affairs Information Resources and Webmaster, and he will be responsible for management of the PVAMU website, VOIP system, and information resources such as Banner, Luminis, Cognos, Laserfiche, etc.
- Mr. Michael Martinez will be promoted to Information Resources Supervisor responsible for support for Banner, Cognos, and Laserfiche.
- Mr. Hassan Abbasi will now serve as Information Resource Specialist and continue working with departments on web pages/contents as well as the Luminis implementation.

The Office of Compliance will add the Information Security Officer duties to its responsibilities. Ms. Lydia Cavanaugh and Ms. Terra Williams will assume some Athletics Compliance responsibilities under the direction of President Wright.

Please welcome these individuals to their new and/or additional responsibilities. If I can be of assistance in any way, you may contact me by email at mlhodge@pvamu.edu or 936-261-2150.

xc: George C. Wright, President