



PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

January 19, 2010

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY10-42

Distributed via Campus Email

To: Vice Presidents

From: Mary Lee Hodge
Vice President for Business Affairs

Re: Inventory of Systems/Data and the Information Security Assessment, Awareness, and Compliance (ISAAC) Review

To prepare for an impending Texas A&M University System Audit of Information Technology, the University is required to provide an inventory of systems and data. All departments within your division should access the URL page <https://www.pvamu.edu/pages/6294.asp> and complete the ISAAC Resources form. Data should be submitted no later than the close of business on Thursday, January 21, 2010. Instructions on how to complete the form are attached. Departments will need to identify one individual to serve as the information security responder who can answer for the departmental unit as a whole providing details of the data maintained/processed by the department, the hardware owned/managed by the department and any software maintained by the department.

Based on the responses to the ISAAC Resources form, notification will be made on Friday, January 22, 2010 of the required Information Security Assessment, Awareness and Compliance (ISAAC) review that the department information security responder will need to attend the week of January 25, 2010. The goal is to have the assessment for the University complete by Friday, January 29, 2010 in preparation for the auditors site visit.

xc: Dr. George C. Wright

MLH: pgs