



# PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

February 13, 2009

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY09-53

Delivered via Campus Email

TO: All Faculty, Staff, and Students

FROM: Mary Lee Hodge  
Vice President of Business Affairs

RE: Web Calendar

On Monday, February 23<sup>rd</sup>, 2009, the University will cease operating the Web Events calendar currently being used to list campus events and activities.

Following the switch, any event or activity that should be placed on the Campus Activities Calendar should be submitted to Ms. Pamela Thomas, 936-261-1340, using the [Occupancy Request Form \(Event Form\)](#). This calendar along with the athletics calendar and the Academic Calendar will be accessible via the web at <http://www.pvamu.edu/calendar>.

All other calendars will be removed and will no longer be accessible. **Should you have any questions please do not hesitate to contact Midhat Asghar at 936-261-2156 or via email at [miasghar@pvamu.edu](mailto:miasghar@pvamu.edu).**

MLH/ma

xc: Dr. George C. Wright