



PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

January 12, 2009

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY 09-39
Distributed via Campus Email

MEMO TO: Faculty and Staff
FROM: Mary Lee Hodge, Vice President for Business Affairs
RE: Office Closure - Custodial Staff January 13, 2009

The University Custodial Staff will be in training on January 13, 2009 from 1-3 PM. There will be no afternoon cleaning services available during that time. Thank you in advance for your consideration.

Normal office operations will resume the following business day. If you have any questions regarding this update, you may contact me by email at mlhodge@pvamu.edu or 936-261-2150. Thank you, in advance, for your understanding of our need to have this dedicated time.

MLH:cpc