



PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

January 23, 2009

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY09-38

Delivered via Campus Email

To: Faculty and Staff

From: Mary Lee Hodge
Vice President for Business Affairs

Re: State Mileage Reimbursement Rate Decrease

Effective, January 1, 2009 the state mileage reimbursement rate for travel decreased from 58.5 cents to 55. cents per mile. This rate is for both State and Local funded accounts. Travel and individual reimbursements will be based on the rate in effect on the date(s) of travel.

The General Appropriations Act states that the mileage reimbursement for state employee travel equals the fixed mileage allowance specified in the revenue rulings issued by the Internal Revenue Service under the federal income tax regulations as announced by the Comptroller's office.

Please feel free to contact the Travel Office @ 936-261-1735 if you have any questions.

xc: President Wright