



PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

January 6, 2009

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY09-37

Delivered via Campus Email

To: Faculty and Staff

From: Mary Lee Hodge
Vice President for Business Affairs

Re: Update to TAMUS System Regulation

Below are the links for revised/new/deleted System Regulations that were approved by the Board of Regents at its September 2008 meeting. The updated versions are posted on the System Policy website at the links listed below.

Revised Regulation

*System Regulation *15.01.01, Administration of Sponsored Agreements – Research and Other*
<http://www.tamus.edu/offices/policy/policies/pdf/15-01-01.pdf>

*System Regulation *21.01.03, Disbursement of Funds,*
<http://www.tamus.edu/offices/policy/policies/pdf/21-01-03.pdf>

*System Policy 07.01, Ethics,
[System Policy 07.01, Ethics](#)

*System Policy Series 51. Facilities Planning and Construction,
[System Policy 51.01, Capital Planning](#)

[System Policy 51.02, Selection of Architect/Engineer Design Team, Design-Build Team and Construction Manager at Risk Firm](#)

[System Policy 51.03, Art Acquisitions for New and Renovated Facilities](#)

[System Policy 51.04, Delegations of Authority on Construction Projects](#)

[System Policy 51.05, Furnishing and Equipping New and Renovated Buildings](#)

[System Policy 51.06, Naming of Buildings and Other Entities](#)

[System Policy 51.07, Preservation of Historic Properties](#)

*System Policy Series 31. Compensation and Benefits,
[System Policy 31.01, Compensation](#)

[System Policy 31.02, Employee Insurance and Retirement Benefits](#)

[System Policy 31.03, Leaves of Absence](#)

[System Policy 31.04, Holidays](#)

[System Policy 31.05, External Employment and Expert Witness](#)

[System Policy 31.06, Sick Leave Pool](#)

[System Policy 31.07, Retirement](#)

*System Policy Series 34. Safety of Employees and Students,
[System Policy 34.05, Smoking](#)

[System Policy 34.06, Appointment, Commissioning and Authority of Peace Officers](#)

[System Policy 34.07, Emergency Management](#)

*System Policy 25.01, *Use and Operation of System Aircraft*,
[System Policy 25.01, Use and Operation of System Aircraft](#)

*System Policy 11.02, Creation of Centers and Institutes
[System Policy 11.02, Creation of Centers and Institutes](#)

*System Policy 23.02, Debt Management
[System Policy 23.02, Debt Management](#)

*System Policy 60.03, Approval of Fees, Texas A&M Foundation
[System Policy 60.03, Approval of Fees, Texas A&M Foundation](#)

*System Policy Series 33. Employment, Standards of Conduct
[System Policy 33.03, Nepotism](#)

[System Policy 33.06, Hours of Work for Full-time Salaried Employees](#)

New Regulation

*System Policy 07.03, Conflicts of Interest, Dual Office Holding and Political Activities
[System Policy 07.03, Conflicts of Interest, Dual Office Holding and Political Activities](#)

*System Policy 07.04, Benefits, Gifts and Honoraria
[System Policy 07.04, Benefits, Gifts and Honoraria](#)

*System Policy 41.01, Real Estate
[System Policy 41.01, Real Estate](#)

*System Regulation 21.01.12, *Purchase of Food and Refreshments*
[System Regulation 21.01.12, Purchase of Food and Refreshments](#)

* System Policy 08.01, *Civil Rights Protections and Compliance*,
[System Policy 08.01, Civil Rights Protections and Compliance](#)

*System Policy Series 33. Employment, Standards of Conduct,
[System Policy 33.03, Nepotism](#)

[System Policy 33.06, Hours of Work for Full-time Salaried Employees](#)

Deleted Regulations

System Policy Series **41. Real Estate Management**, were approved for deletion by the Board of Regents at its December 2008 meeting. The nine policies listed below were consolidated into a new System Policy *41.01, Real Estate*.

- 41.01, Real Property Gift and Bequest Acceptance
- 41.02, Real Property Purchase
- 41.03, Real Property Condemnation
- 41.04, Real Property Classification
- 41.05, Real Property Management Policy
- 41.06, Mineral Lease Policy
- 41.07, Real Property Disposition
- 41.08, Administration of Real Estate Office; and
- 41.09, Privatization of On-Campus Housing Facilities by Third Parties
- 25.05, Purchase of Food and Refreshments
- 13.01, Equal Educational Opportunity
- 33.01, Privileges as a Citizen
- 33.02, Equal Employment Opportunity
- 34.01, Sexual Harassment

Please update your manual accordingly and distribute to faculty and staff as you deem appropriate. If you have any questions you may contact me by email at mlhodge@pvamu.edu or 936-261-2150.

MLH: pgs