



PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

December 3, 2008

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY 09-29
Distributed via Campus Email

To: Faculty, Staff, and Students
From: Mary Lee Hodge
Vice President for Business Affairs
Re: Time Traq Due Date Change

The Time Traq due date for the pay period of November 27, 2008 thru December 10, 2008 has been changed from Friday, December 12, 2008 to Wednesday, December 10, 2008. The revision is to accommodate the upcoming holiday break, so please make the necessary adjustments to your calendars.

If you have any questions please contact Payroll Services at 936-261-1904.

MLH:pgs