



PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

August 4, 2008

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY08-63

Distributed via Campus Mail

To: All Faculty and Staff

From: Mary Lee Hodge
Vice President for Business Affairs

Re: Tropical Storm Edouard

In preparation for Tropical Storm Edouard, Information Technology Services (ITS) suggests all personal computers, printers, monitors, copy machines, etc. be powered off when you leave the campus for the day. Please remember to back up your information if you have not done so. Your e-mail is backed up by ITS.

Weather conditions will be monitored continuously throughout the night. Any decision regarding the status of campus operations will be communicated via our web page, the Panther Alert System, and local media.

If you have any questions, you may contact me via telephone at 936-261-2150 or by email at mlhodge@pvamu.edu.

xc: Dr. George C. Wright

MLH: cpc