March 24, 2008

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY08-27
Distributed via Campus Email

TO: See Attached Distribution List
FROM: Mary Lee Hodge
Vice President of Business Affairs
RE: Hazardous Chemical Inventory

On October 4, 2006 President Bust signed the Department of Homeland Security (DHS) Appropriations Act of 2007. This act provides the DHS with the authority to regulate the security of high-risk chemical facilities.

Appendix A to the Chemical Facility Anti-Terrorism Standard lists approximately 300 hazardous chemicals and Screening Threshold Quantities (STQ) (see attached). All Universities have been tasked to report any chemical it possesses if it appears on the hazardous chemical list.

By February 1, 2008, please return a completed listing of any of these chemicals by name, amount, and storage location (building and room) on the attached form. If your department or college possesses none of these chemicals, a negative report is requested.

xc: Dr. George C. Wright
    Dr. E.J. Thomas-Smith
    Mr. Fred Washington

MLH: pgs
<table>
<thead>
<tr>
<th>Name Of Chemical of Interest</th>
<th>Amount</th>
<th>Storage/Location (Building/Room#)</th>
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If there are no chemicals to report, state “NONE TO REPORT”.

Date of Inventory_________________________ Inventory Official_______________________________

Department/Lab__________________________ College_______________________________________

Certifying Official_______________________ Signature____________________________________

Email Address_________________________________________________________________________

Telephone#___________________________________________________________________________
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