



PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

September 12, 2007

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY08-01

Delivered via Campus Email

To: All Students, Faculty, and Staff

From: Mary Lee Hodge *MLH*
Vice President for Business Affairs

Re: **Class Reinstatement for Fall 2007**

Attention Faculty, Staff, and Students!! The last day for class reinstatement for Fall 2007 is Monday, September 17, 2007 by 5:00 p.m. You may pay on-line at www.pvamu.edu.

Other important points regarding class reinstatement are listed below:

- If the total fee for Fall 2007 is not paid by this due date, your registration will be cancelled.
- If reinstatement is granted, there will be reinstatement fee of \$75.00.
- If you do not plan to attend the University after registering for Fall 2007, you must properly withdraw from the University through the Registrar's Office by September 17, 2007. If you do not take the proper actions to officially withdraw you will be held responsible for all fees and grades posted to your account.

Attached is a flyer for posting and distribution

MLH/sj

HAS YOUR FALL 2007
REGISTRATION BEEN
CANCELLED? LAST DAY
FOR
CLASS REINSTATEMENT
FOR FALL 2007 IS
MONDAY, SEPTEMBER
17, 2007 BY 5:00 P.M.

PLEASE ACCESS YOUR ACCOUNT ON-LINE THROUGH PANTHERTRACKS TO
VERIFY YOUR ENROLLMENT FOR FALL 2007

PAY BY TELEPHONE BY CALLING (936)261-1903-OPTION 4 FROM 8:30 A.M.-3:00
P.M.

PAY IN PERSON AT THE TREASURY SERVICES OFFICE LOCATED IN W.R. BANKS
ON

TUESDAY-FRIDAY, SEPTEMBER 11, SEPTEMBER 14, 2007 FROM 8:30 A.M. -
3:00 P.M.

MONDAY, SEPTEMBER 17, 2007, FROM 8:30 A.M. -5:00 P.M.

IF REINSTATEMENT IS GRANTED, THERE WILL BE A REINSTATEMENT FEE OF
\$75.00. IF YOU DO NOT PLAN TO ATTEND THE UNIVERSITY AFTER
REGISTERING FOR FALL 2007, YOU MUST PROPERLY WITHDRAW FROM THE
UNIVERSITY WITH THE REGISTRAR'S OFFICE BY SEPTEMBER 17, 2007, OR YOU
WILL BE HELD RESPONSIBLE FOR ALL FEES AND GRADES POSTED TO YOUR
ACCOUNT.

No Exceptions!