



# PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

July 30, 2007

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY07-89

Distributed via Campus Email

TO: All Employees

FROM: Mary Lee Hodge  
Vice President for Business Affairs

RE: Fiscal Year 2008 Holiday Schedule

In accordance with Chapter 662 of the Texas Government Code, state employees are entitled to observe fourteen (14) holidays during the fiscal year ending August 31, 2008, Holidays that occur on a weekend are not allowed to be made up with extra holidays during the work week so a holiday that falls on a Saturday, for instance, will not be made up by taking that holiday the following Monday. The holiday schedule set forth below has been approved by the Board of Regents of The Texas A&M University System for our University.

<u>Holiday</u>	<u>Number of Days</u>	<u>Days and Dates</u>
Labor Day	1	Monday, September 3, 2007
Thanksgiving	2	Thursday, November 22, 2007 -Friday, November 23, 2007
Christmas and New Year's Day	7	Monday, December 24, 2007-Tuesday, January 1, 2008
Martin Luther King, Jr. Day	1	Monday, January 21, 2008
Memorial Day	1	Monday, May 26, 2008
Emancipation Day	1	Thursday, June 19, 2008
Independence Day	1	Friday, July 4, 2008
Total	14	

The Chancellor has been authorized to modify the holiday schedule when such a change is deemed to be in the public interest. Units that need to maintain a skeleton crew on holidays to serve the needs of our students or the campus will operate in the manner approved by System regulations and/or President Wright or his delegate. Prairie View A&M offices (all locations) will close at the later of the conclusion of class or 5:00 p.m. on the work day prior to the holiday shown below, and will reopen by 8:00 a.m. on the work day after the conclusion of the holiday.

If there are any questions about the holiday schedule, please feel free to contact me at X2150 or via email at [mlhodge@pvamu.edu](mailto:mlhodge@pvamu.edu).

xc: President Wright

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