



# PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

December 20, 2006

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY07-24  
Distributed via Campus Email

TO: All Faculty, Staff and Students

FROM: Mary Lee Hodge *M LH*  
Vice President for Business Affairs

RE: Christmas Break – Friday, December 22, 2006

In recognition of your service to our University, President Wright has authorized campus offices to close at noon on Friday, December 22, 2006. Skeleton crews are not necessary. Critical personnel, as determined by department heads, who are required to work that afternoon will be given comparable time off at another time.

Have a wonderful holiday and a safe return to campus.

Normal office operations will resume at 8:00 a.m. on Tuesday, January 2, 2007.

xc: President Wright