



PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

September 5, 2006

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY 07-01
Distributed via Campus Email

MEMO TO: All Faculty, Staff and Students
FROM: Mary Lee Hodge, Vice President for Business Affairs
RE: New Email System "Exchange" for Students

IT Services is pleased to announce the deployment and availability of a new email system for Prairie View A&M students, Exchange Mail for Students, which uses the Outlook Web Access feature of Microsoft Exchange. Immediately, Prairie View A&M University students will see and have at their disposal, Microsoft Outlook Web Access (OWA), a new email interface which front ends an email system that is robust, reliable, accessible 24x7, and feature rich. Students will be able immediately to take advantage of the features of Microsoft Outlook through OWA. The features available provide an integrated solution for managing and organizing email messages, schedules, tasks, notes, contacts, and other information. Additionally, the system allows students to prevent junk email messages from cluttering their inboxes using the customizable junk email filter; block unwanted attachments and email messages from people not on their Safe Senders list; have Outlook detect whether network connectivity is fast or slow connection and adapt its performance by displaying either a preview of a message or the full message, depending on network speed; and automatically organize messages and receive reminders through enhanced rules and alerts.

Students may access the new system via Internet browser at <http://pvmail.pvamu.edu/> or via the Prairie View A&M University web site www.pvamu.edu and clicking the Panther Email icon on the home page or the student email link on the online services page. Access requires a student login id and password which may be retrieved from "Panthertracks" (see attached instructions). Detailed instructions and information may be accessed from the Prairie View A&M web site at <http://beta.pvamu.edu/pages/2421.asp>.

IT Services and the University administration invites all students to take advantage of the new email system and urge all to use the system to its fullest potential. We would also like to hear your thoughts about the system and encourage you to email your feedback to studentemail@pvamu.edu. As usual, in the event that you have any difficulty in accessing or utilizing the system, please do not hesitate to call the IT Services Help Desk locally at (936) 857-2525 or at (877) 241-1752.