

**Prairie View A&M University**

**Internet Protocol (IP) Address Service Request**

All requests will be reviewed each year and re-certification will be required. All requests must be typed or printed and must be signed before request will be honored. Send completed form to Information Technology Services SR Collins Room 126. Call 936-261-9300 for request inquiries. Please allow 3 business days for processing.

<b>Contact Information</b>	<b>Location</b>
Requested By: Phone Number: E-mail Address:	Office Location: Bldg: Dept:
<b>Approver Information</b>	<b>Location</b>
Name: Phone Number: E-mail Address: Dept Head: (Mandatory) _____ Signature	Office Location: Bldg: Dept: Dept Head : _____ (Mandatory) _____ Please Print
Date: _____	Date: _____

**Please Check the Appropriate Answer**

Type of Service:    New    Modification    Deletion

Is a static IP address required?    Yes    No

Device Type:    Printer    Server    Workstation   Other

If Other Please Specify: \_\_\_\_\_

Device Name: \_\_\_\_\_

Device Location: Building: \_\_\_\_\_ Rm: \_\_\_\_\_

Domain Name Service (DNS) Required?    Yes    No

Specify Domain Name: \_\_\_\_\_

Is access to the device from the public Internet required?    Yes    No

Specify firewall port settings required for access via the public Internet?    Yes    No

Port Number	Port Type	Port Description (example 23/T, for telnet)
Port #: _____	<input type="checkbox"/> UDP <input type="checkbox"/> TCP <input type="checkbox"/> B	_____
Port #: _____	<input type="checkbox"/> UDP <input type="checkbox"/> TCP <input type="checkbox"/> B	_____
Port #: _____	<input type="checkbox"/> UDP <input type="checkbox"/> TCP <input type="checkbox"/> B	_____
Port #: _____	<input type="checkbox"/> UDP <input type="checkbox"/> TCP <input type="checkbox"/> B	_____
Port #: _____	<input type="checkbox"/> UDP <input type="checkbox"/> TCP <input type="checkbox"/> B	_____

**Please Provide Justification:**

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**ITS Use Only**

IP Address Assigned:  
DNS servers:  
Completed by:

Subnet Mask:  
WINS servers:  
Date Complete:

Gateway Address: